

**Community Mental Health Affiliation of Mid-Michigan  
(CMHAMM)**

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**CMHAMM Bulletin**

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**Bulletin Number:** CMHAMM 09-02

**Distribution:** Affiliation Steering Committee, PIHP LG, All Affiliation Workgroups

**Issued:** February 10, 2009

**Subject:** CMHAMM Steering Committee and Workgroup Meeting Structure

**Effective:** February 10, 2009

**CMH's Affected:** CEI, Gratiot, Ionia, Manistee-Benzie, Newaygo

**Related Policy (If Applicable):** Affiliation Policy 1.0

**Related Procedure (If Applicable):** Affiliation Procedure 1.2

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**Purpose:** To ensure that CMHAMM workgroups, whose primary function is to improve upon, monitor, and report on, those activities delegated by the PIHP, operate in a fashion that promotes clear leadership, communication, efficiency, and productivity. Additionally, as a secondary function, CMHAMM workgroups charged with performing voluntary collaborative activities, as agreed to and authorized by CMHAMM CEOs, will be subject to the same standards and procedures.

**Announcement:** CMHAMM Procedure 1.2, related to CMHAMM Policy 1.0, has been modified and formally approved by the CMHAMM Director of Affiliation Operations (DAO). For ease of reference, changes have been highlighted in red print in the attached document. This revised procedure was developed with input from CMHAMM committees, councils, and/or workgroup(s) responsible for reviewing the affiliation activities addressed in the procedure. It will be reviewed by the DAO on an annual basis (minimally) and recommended revisions will be considered by the DAO during an announced review period. If appropriate, the DAO will formally rescind the previous version of the procedure and issue a revised version, based on affiliate recommendations and/or contractual obligations between the PIHP and MDCH or the PIHP and affiliate members.

The PIHP will only consider as valid, revisions to this procedure that have been communicated via the DAO to affiliates in CMHAMM Procedure format with an accompanying bulletin (signed by the DAO).

This procedure will remain in effect until the DAO formally communicates a change in the status of this procedure.

Approved



Toby Bayless  
Director of Affiliation Operations  
Community Mental Health Affiliation of Mid Michigan

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