

**Community Mental Health Affiliation of Mid-Michigan  
(CMHAMM)**

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**CMHAMM Bulletin**

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**Bulletin Number:** CMHAMM 09-04

**Distribution:** Affiliation CEOs, Affiliation Compliance Committee, Affiliation HSW Workgroup, PIHP LG

**Issued:** February 10, 2009

**Subject:** Habilitation Supports Waiver (HSW)

**Effective:** February 10, 2009

**CMH's Affected:** CEI, Gratiot, Ionia, Manistee-Benzie, Newaygo

**Related Policy (If Applicable):** Affiliation Policy 2.0

**Related Procedure (If Applicable):** Affiliation Procedure 2.5, Affiliation Procedure 7.4

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**Purpose:** To define an Affiliation wide procedure for the distribution of available waiver slots assigned to the PIHP by the Department of Community Health (DCH) that ensures CMHAMM Habilitation Supports Waiver (HSW) eligible consumers with the highest need receive the next available waiver slots regardless of where they reside within the Affiliation's 8-county region.

**Announcement:** CMHAMM Procedure 2.5, related to CMHAMM Policy 2.0, has been modified and formally approved by the CMHAMM Director of Affiliation Operations (DAO). For ease of reference, changes have been highlighted in red print in the attached document. This revised procedure was developed with input from members of the CMHAMM workgroup(s) responsible for reviewing the affiliation activities addressed in the procedure. It will be reviewed by the DAO on an annual basis (minimally) and recommended revisions will be considered by the DAO during an announced review period. If appropriate, the DAO will formally rescind the previous version of the procedure and issue a revised version, based on affiliate recommendations and/or contractual obligations between the PIHP and MDCH or the PIHP and affiliate members.

The PIHP will only consider as valid, revisions to this procedure that have been communicated via the DAO to affiliates in CMHAMM Procedure format with an accompanying bulletin (signed by the DAO).

This procedure will remain in effect until the DAO formally communicates a change in the status of this procedure.

Approved



Toby Bayless  
Director of Affiliation Operations  
Community Mental Health Affiliation of Mid Michigan

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