

**Community Mental Health Affiliation of Mid-Michigan
(CMHAMM)**

CMHAMM Bulletin

Bulletin Number: CMHAMM 09-07

Distribution: Affiliation CEOs, PIHP LG, Affiliation Compliance Administrators, Affiliation QI Workgroup

Issued: February 10, 2009

Subject: Affiliation Clinical Record Review

Effective: February 10, 2009

CMH's Affected: CEI, Gratiot, Ionia, Manistee-Benzie, Newaygo

Related Policy (If Applicable): Affiliation Policy 4.0

Related Procedure (If Applicable): Affiliation Procedure 4.5

Purpose: To establish procedures that provide for the ongoing monitoring of the quality, appropriateness, and utilization of services provided by the Community Mental Health Service Providers (CMHSPs) throughout the Community Mental Health Affiliation of Mid Michigan (CMHAMM). The Clinical Record Reviews monitor and evaluate the quality of clinical documentation and assist in evaluating the quality of services provided to persons served.

Announcement: CMHAMM Procedure 4.5, related to CMHAMM Policy 4.0, has been formally approved by the CMHAMM Director of Affiliation Operations (DAO). This procedure was developed with input from CMHAMM committees, councils, and/or workgroup(s) responsible for reviewing the affiliation activities addressed in the procedure. It will be reviewed by the DAO on an annual basis (minimally) and recommended revisions will be considered by the DAO during an announced review period. If appropriate, the DAO will formally rescind the previous version of the procedure and issue a revised version, based on affiliate recommendations and/or contractual obligations between the PIHP and MDCH or the PIHP and affiliate members.

The PIHP will only consider as valid, revisions to this procedure that have been communicated via the DAO to affiliates in CMHAMM Procedure format with an accompanying bulletin (signed by the DAO).

This procedure will remain in effect until the DAO formally communicates a change in the status of this procedure.

Approved



Toby Bayless
Director of Affiliation Operations
Community Mental Health Affiliation of Mid Michigan
