

**Community Mental Health Affiliation of Mid-Michigan**

*Utilization Management Committee*

*December 11, 2002*

*Present: Paul Duff, CEI; Denise Russo, Newaygo; Jean Gamache, Manistee-Benzie; Julie Dowling, Ionia; Cathy Crosby, Gratiot*

*Reviewed MMBPIS indicators for affiliation on:*

*Pre-admission screenings*

*Timeliness: Request to Assessment*

*Timeliness: Assessment to Ongoing Service*

*Readmission to psychiatric inpatient settings*

*Follow-up within 7 days of psychiatric inpatient stay*

*Denials or referrals following face-to-face assessment*

*Second Opinions*

*Discussion on various processes at the different CMHs, such as pre-authorizations for inpatient stays, etc.*

*Reviewed policy and procedure on authorization oversight and review*

*Renee presented information from Newaygo on some of the data they have collected and utilize*

*Agreement to submit quarterly the following information:*

*Average LOS*

*# of discharges*

*Total number of inpatient days*

*\*\*\*Submit Oct 1-December 31, 2002 data to Paul PRIOR TO THE NEXT MEETING (via email: [Duff@ceicmh.org](mailto:Duff@ceicmh.org)).*

*Discussed information that will be needed from each agency for review by this work group.  
Discussed Role of UMC, need to develop a workgroup charge slip at next meeting, determine chairperson (Paul will continue until next meeting)*

*NEXT MEETING: March 12, 2003, 9:30a-12n at Ionia CMH, room A.*