

**Affiliation Self Determination Workgroup Meeting Minutes:**

**May 14, 2003  
10:30am to 1:00pm**

**Location: Gratiot CMH**

**Present at the meeting:** Carolyn Hilley (GCCMH), Bob Clingenpeel (GCCMH), Lynne Cahalane (ICCMH), Julie Dowling (ICCMH), Nancy Hayes (ICCMH), Mary Ellen Papes (NCMH), Ingemar Johansson (MBCMH), George Ott (MBCMH), Tom K. (MBCMH), Micheal Brashears (CEICMH), Connie Cory (CEICMH), Kim Zimmerman (Affiliation)

**Absent:** Pamela Stants (CEICMH)

**Welcome:** The meeting began with a welcome of new members and review of last meetings minutes. The meeting minutes were approved without revisions.

**Presentations:** Gratiot CMH staff (Kim & Shirley) gave an overview of the PCP process for DD services. They presented on the MAPS, PATHS, and the solution circle. They reported having 2 staff taking the lead in training DD staff in these processes and that they are starting to work with MI staff as well. They also are looking at training consumers as facilitators.

Mary Ellen Papes gave an overview of the PCP process and paperwork for Newaygo CMH and answered questions from the group.

**Review of Affiliation Self Determination Policy:** The policy was reviewed for the final time today. The suggested revisions were accepted by the workgroup. The policy will now be taken to the Affiliation Core Group for final approval.

**Independent Facilitation Survey:** The group discussed the PCP facilitator survey recently completed by the Affiliation QI committee. It was brought up that our workgroup will be developing best practice standards for creating independent facilitator panels at each agency and would also be responsible for creating a survey to evaluate the use of facilitators. It was discussed that our workgroup should be used as a resource for others who are dealing with issues related to SD and PCP and that communication needs to be encouraged to prevent duplication of services and to make sure that the best possible resources are being utilized. The outcome was that we would talk to the QI committee about the purpose of this survey and see if the QI committee would be okay with our workgroup looking at their survey and making modifications to meet our needs as well as theirs. This will be discussed at our next workgroup meeting.

**Federal Block Grants:** We discussed the Federal Mental Health Block Grant request for proposals that is currently out. There are 2 grant opportunities, one for PCP and one for SD, that are of interest to our group and affiliation. We decided that we would write one grant proposal for Self Determination and include our plans at developing independent facilitation within the SD proposal verses writing 2 different proposals. We felt that this

would promote our view that SD and PCP go hand and hand and are not separate. We discussed outcomes that need to be included within the proposal and how we wanted to proceed as an affiliation. Kim Zimmerman will write up the proposal and will send out copies to all workgroup members for recommendations and approval.

**Next Meeting Agenda:** Development of workgroup goals was tabled for this meeting and will be put on the agenda for our next meeting. The workgroup members were also asked to email further agenda items to Kim Zimmerman.

**Next Meeting:** The next meeting will be at Ionia CMH on June 12, 2003 from 10:00am to 1:00pm.

Meeting Minutes Submitted by: Kim Zimmerman  
Affiliation Consumer Empowerment Specialist