

Affiliation Self Determination Workgroup Meeting Minutes:

July 16, 2003

10:00am to 1:00pm

Location: Newaygo CMH

Present at the meeting: Dan Alonzi (GCCMH), Lynne Cahalane (ICCMH), Julie Dowling (ICCMH), Mary Ellen Papes (NCMH), Connie Cory (CEICMH), George Ott (MBCMH), Tom K. (MBCMH), Kim Zimmerman (Affiliation)

(presenter: Brenda Hodges, ICCMH)

Absent: Micheal Brashears (CEICMH), Carolyn Hilley (GCCMH), Bob Clingenpeel (GCCMH), Nancy Hayes (ICCMH), Ingemar Johansson (MBCMH), Pamela Stants (CEICMH)

Welcome: Mary Ellen Papes (Newaygo) talked about Newaygo County and shared information about the population, attractions, events, etc. She also gave out copies of CMH's 2002 annual report.

Meeting Minutes: The meeting minutes from June were approved without revisions.

Annual Report: Copies of the workgroup annual report that is to be completed and presented to the Core Group at their retreat in August was distributed. We went over the information to be included within the report together and Kim Zimmerman will complete the report and present it to the Core Group. (see attached workgroup annual report)

Presentation: Brenda Hodges from Ionia CMH presented on a brainstorming exercise that they have used to assist consumers in identifying goals/outcomes along with strengths, abilities, natural supports, etc. Brenda agreed to send her presentation to the members of the workgroup. Kim Zimmerman also has information pertaining to this same exercise and will send that information to the workgroup as well.

Workgroup Goals/Tasks: We reviewed the outcomes that we identified on the workgroup charge form and everyone was asked if there were further goals/tasks that we should be focusing on as well. The following is a list of goals/tasks we completed:

- Complete Affiliation brochures combining both Self Determination and Person Centered Planning
- Develop and organize training material related to SD/PCP
 - Training for staff (clinical and finance) for completion of individual budgets
 - Training for consumers (ie: how to hire qualified staff, etc.)
- Fiscal Intermediary development, initiation, and continuation
- Process to penetrate school systems to promote transition planning sooner than is being done
 - Increase awareness in schools
- Long term planning on PCP
 - How to keep it fresh
 - How to keep supports involved
- Promote awareness of SD within the Affiliation and to consumers
 - Newsletter
 - Email updates

- Development of a resource bank of information available to the Affiliation
- Provide examples of forms (PCP and budget) that meet compliance standards
- Development of Independent Facilitation
 - Define expectations and role of facilitator (for example: will facilitator complete write up of plan?)
 - Define compensation
 - Will there be compensation offered?
 - If yes, what rate and who will set rate? (will CMH set rate or will facilitator set rate?)
 - Develop marketing strategy
 - Develop training and education material
- Promotion and strengthening of self advocacy within each CMHSP community

Next Meeting Agenda: We chose to focus our next meeting on the issue of independent facilitation. We will look at defining the role and expectations of the facilitator, a marketing and recruitment strategy, training, etc. Everyone was asked to bring any materials they may have that are relevant to this issue to the next meeting. Group members were also asked to email any questions pertaining to this issue to Kim Zimmerman prior to the meeting.

Next Meeting: The next meeting will be at CEI CMH on August 27, 2003 from 10:00am to 1:00pm.

Meeting Minutes Submitted by: Kim Zimmerman
Affiliation Consumer Empowerment Specialist