

Affiliation Self Determination Workgroup Meeting Minutes:

August 27, 2003

10:00am to 1:00pm

Location: CEI CMH

Present at the meeting: Dan Alonzi (GCCMH), Carolyn Hilley (GCCMH), Bob Clingenpeel (GCCMH), Lynne Cahalane (ICCMH), Julie Dowling (ICCMH), Michael Brashears (CEICMH), Connie Cory (CEICMH), Pamela Stants (CEICMH), Tom Kennedy (MBCMH), Ingemar Johansson (MBCMH), and Kim Zimmerman (Affiliation)

Absent: Mary Ellen Papes (NCMH), Nancy Hayes (ICCMH), and George Ott (MBCMH)

Meting Minutes: The meeting minutes from July 2003 were approved without revisions.

Presentation: Andrea Manchip from CEI CMH presented on the process and paperwork completed for the DD Adult population at CEI. After Andrea presented and answered questions, Michael Brashears talked about the current situation with the MI Adult clinical services at CEI. Michael informed everyone of the large budget cuts occurring and the need for CEI to do some restructuring of staffing and services. Therefore he will be giving more of an update after the restructuring is completed and he has more of an idea of what he has left to work with.

Workgroup Goals/Tasks: We reviewed the goals/outcomes that were identified at the Core Group retreat earlier this month. The following are the main goals identified: (an email with a complete list of all goals discussed was sent out earlier to the workgroup members)

- Increase marketing/publicity of the affiliation successes in relation to SD and PCP
 - we will do this by completing a monthly affiliation newsletter that highlights success stories
 - **Representatives from each agency are to send stories to Kim Zimmerman by September 17th for the first newsletter**
- Political Action
 - We will be requesting a meeting with both Pam Werner and Tom Renwick from DCH to discuss issues related to requirements and regulations for PCP and SD
 - The workgroup decided to wait till January 2004 to set up this meeting so that we may have adequate time to prepare for it
 - We will also focus on having one voice/opinion when representing ourselves to others and to DCH
- Workgroup Communication
 - Continue to put meeting agendas and minutes on website
 - Invite representatives from other workgroups to join us as necessary to promote sharing of resources/information

Meeting with CEO's: We talked about meeting with the Affiliation CEO's to determine that we are all moving in the same direction as an affiliation. Having our group meet with the CEO's was requested at the Core Group Retreat and later it was recommended that Kim Zimmerman meet with the CEO's first and then determine if further meetings are required. We discussed today what we felt were the most important issues related to the Self Determination Policy that were needing direction from the CEO's. We came up with the following list of questions to talk about:

Will the Affiliation support:

- the use of Fiscal Intermediaries?
- consumers to act as employers of record?
- consumers to be direct purchasers of services and hire and fire their own staff?
- consumers to complete individual budgets and direct their own resources?

Independent Facilitation: At this time, we focused our discussion on independent facilitation.

The role of the facilitator:

- coordinate process (pre-planning through authorization of plan)
- run/guide meeting discussion
- clinician will complete the paperwork/documentation

Concerns:

- development of the therapeutic relationship with clinician can be compromised by not having clinician as involved with PCP process

Expectations of the facilitator:

- successfully complete training process
- completion of post test
- certification required

Training:

- 2 part training:
 - 1st part for natural supports (family, friends, etc. who will only be facilitating for one person)
 - full training for all others

Compensation:

- viewed as part of a natural support system
- no compensation should be offered (at discretion of local boards)
- expenses paid at discretion of local boards (mileage, phone calls, etc.)
- training will be paid for by local boards.....time will not be compensated

Recruitment/Marketing:

- place ads in local papers
- word of mouth
- staff recommendations
- advocacy group recruitment and recommendations
- community/volunteer organizations for recruitment

It was also suggested that Kim Zimmerman refer to work completed by a previous affiliation workgroup that was working on setting up a system for independent facilitators when completing guidelines.

Next Meeting Agenda: Our next meeting will continue to focus on independent facilitation. We will look at completing the training for facilitators and ongoing monitoring.

Next Meeting: The next meeting will be at CEI CMH on September 30, 2003 from 1:00pm to 4:00pm.

Meeting Minutes Submitted by: Kim Zimmerman
Affiliation Consumer Empowerment Specialist

