

CMHAMM  
**Provider Network Management Committee**  
@ CEI 1/07/04

Present: Andrew Hewat, Carolyn Hilley, Cindy Ingersoll, Chip Johnston, Marilyn Snell, and Roger Caris.

1. Balanced Budget Act referenced in the Contract language. Chip will review the BBA again and note where/how we are in compliance. Report on at March meeting.
2. QHP Agreements – Liz  
QISMC – Coordination of Care – now need to have agreements with our QHPs about how we will coordinate care and the medical information we need to share between QHP and CMH.

Dr. Henry will contact all Medical Directors to discuss info we want to share; then he will meet with us. October, 2004 need to have results of this project.

Judy Webb will e-mail QHPs to request their cooperation; Liz will check to see if e-mail went out.

Andrew will contact Dennis Grimski, Oakland, regarding Cape Health Agreement.

Recipient Rights – Coordinating with outside providers, hospitals. Liz will meet with us next month.

3. Provider Contract language received from Dave Short. Chip presented contract preamble/ language that can be used by hub and spokes. Dave has completed most of the contracts and will forward them to Chip for distribution to the affiliates.
4. Consumer Advisory Group – June 2004 – Promote consumer involvement – suggest when the data base is completed we share with the Advisory Group – perhaps late spring.
5. Reports –  
Provider Panel Reports includes provider name, number of contracts and rates. Need to determine the frequency for these reports. Examine the rates we are paying and methods to look at costs. Provider name – rate – gross or net - location. Copies for all.

Quarterly Contract Activity Report – Andrew will aggregate. Use this as a hub monitoring tool. Andrew will keep in binder to reflect our activity.

Provider Monitoring Reports – If there is something out of the norm, staff will report on to the group. Providers monitored in the first quarter:

Manistee -	Dr. Kavadella
Benzie	Brian A. Ameel, J.D.
	Listening Ear

Ionia	T & M, AFC
	Hope Network

- 6. COFR Update provided by Andrew; Technical requirement from MDCH distributed with a review of the questions raised by those attending the QI/IS Conference.
- 7. Liability Insurance for AFC – Roger reported that one of our providers received a notice from insurance company indicating she needed an anti-scalding device on hot water heater. Continues to be a problem ascertaining insurance with increasing costs.
- 8. Type A Rate Setting – discussion related to methods used by each affiliate to determine AFC rates. Tools used by Ionia and Newaygo were distributed. Ionia has 3 levels of appeal with the decision form completed by S.C. and provider – rate schedule isn't shared with provider. Assessment is completed annually prior to IPOS.

Members will review the samples – discuss at February meeting – interest in developing a form for use across the Affiliation.

- 9. Q & C Form – form review at CEI in about 60 days. Members can participate or give their input to Andrew. Andrew will advise on meeting date. 1st quarter Q & C surveys were performed at the following group homes:

CEI AFC's:	Boone AFC	Chosen Vision
	Simken AFC	Ide AFC
	McCalla AFC	
CEI B-Homes:	Howe (Alternative Services)	
	Village Manor (New Passages)	
	Bittersweet (Nova Vida)	
	Kemler (Residential Options)	
	Thomas L. Parkway (Residential Options)	
	Orchard Court (CEI operated)	

- 11. Core Group discussion from October – Piggybacking contracts – Questions related to whether CMHAMM members could use the rate negotiated by an Affiliate with a hospital if the other member does not have a contract. Where we have shared hospitals we should consider one member representing all Affiliates when negotiating the new contracts.

Track efficiencies/outcomes/savings

- Rate negotiation – Andrew's time
- Form development for Type A rates
- Q & C Monitoring Form

Place this on agenda as a standing item to review monthly.

- 12. Other –  
Corporate Compliance Plan – discussion related to whether the contractors we have should be in compliance with our Plan; all providers should be and acknowledge by signing the Provider Manual Receipt.

**Next meeting -** February 4, 2004 – 10 – 4:00 p.m. – CEI - G100