

CMHAMM  
**Provider Network Management Committee**  
@ CEI - 3/03/04

Present: Andrew Hewat, Carolyn Hilley, Sally Johnson, Chip Johnston, Marilyn Snell, and Roger Caris.

**Q & C Reports**

Conducted by Manistee-Benzie – Rick Sanok, PhD; Tamylnn Evans  
Andrew invited members to provide input into the changes in the Q & C reporting process and to attend the CEI Workgroup.

**Other Workgroup Reports**

Chip reported on QI Group activities – Received Satisfaction Survey reports from Richard (CEI) – after review from QI will go to Core Group. Generally assigned to each county to produce “brochure” as evidence to results of surveys.

Chip also shared minutes from the I.S. Work Group – S. D. group has Dave Short attending their next meeting to discuss self-determination and fiscal intermediaries.

Chip will forward to members balance of a data base developed by his staff. Discussion ensued about the uses of the data base add ons, linking tables, etc. Members will review the data base and bring suggestions to next meeting.

**CMHAMM efficiency**

Access data base developed by M-B for use by affiliates. Savings - \$3,600.

**Provider Contract Language**

Dave Short has contracts for development and we still need Chip to follow-up with Dave on the following:

- Hospital Inpatient
- Professional – Independent Agency
- Service – non clinical
- Respite
- OBRA
- Day Program – vocational – S.E.
- Children’s Waiver/Habs Support - same
- CLS
- Crisis Residential – Type A

Discussion related to unbundling residential services – Personal Care & CLS. Appears we need to have consistency in the manner in which we calculate the rates.

**BBA**

Crosswalk developed by Chip. Major project – CMHAMM efficiency – savings \$4,800

Notice of Provider Notification. – Letter has to be sent to the consumers being served when you terminate/change provider. Need to amend the language in the Provider Network Policy to reflect this contractual requirement. Add to agenda for next month.

Issue concerning restraint & seclusion C1.06. Questions whether PIHP needs to have a policy that addresses this area. Also include C1.08, C2.02, C2.04. Chip will discuss this issue with Liz & Ken.

D1.08 – Out of Network Providers – Cost to enrollees is greater – add to Provider network Policy.

D2.02 – Credentialing – cited in Provider Network Policy and based on each CMH practices. Chip will look at affiliate contract to determine requirements for this citation.

D2.04 – Office of Recipient Rights

Exhibit G for Contracts will include the citations in BBA F1.11 – F2.02 – Appeals/Grievances

**Administrative Rates**

Gratiot CMH proposing the use of up to but no greater than 8% for new Contract Provider Administrative rate. Andrew will rerun the formula used by CEI to determine if their rate is less than 8%.

**Specialized Residential Rate Comparison**

All members submitted their rates – suggest we line up the data (Sally will do this) and determine consumer characteristics; want to determine how we set rates. Look at common providers. Andrew will prepare and e-mail the reports for contractors in common.

**PNM Workgroup Work Plan**

Table to next meeting.

**Next meeting** – April 7<sup>th</sup> at CEI – 10:00 a.m.