

CMHAMM
Utilization Management/Clinical Services Work Group
5-4-04

- I. Call to Order
 - a. The meeting was called to order at 10:00 am
- II. Review of Minutes
 - a. No minutes to review
- III. Update of UM Review Process by Affiliates: Populations to be reviewed: CSM, ACT, and Home Based.
 - a. Affiliate members presented several questions related to the UM review process related to populations to audit and how the UM review process relates to each affiliates level of care system.
 - b. Mark Nelson presented several questions and solutions related to the development of a long term UM review process for the affiliation and also asked if CEI could produce a document of the Hubs exact UM oversight responsibilities to help guide the process.
 - c. Paul Duff also reinforced that each member of this work group needs to communicate with their DD counterpart within their own agency to ensure that the UM review process is being addressed within that population.
 - d. It was agreed that each affiliate would stick to current plan of assessing CSM, ACT, and Home Based services for now. In addition, it was identified that further down the road each affiliate would need to determine how the UM review process relates to their specific level of care system.
 - e. Dr. Brashears agreed to pull together a document which outlines the Hubs UM oversight responsibilities.
- IV. Review of Inpatient Data (per 1000) for 1st quarter 2003.
 - a. Paul Duff presented affiliation inpatient data for review. Discussion related to data occurred and a recommendation to review Hospital discharges per 1000 was made.
 - b. Paul Duff to prepare hospital discharges per 1000 to next meeting for review.
- V. New Business
 - a. None noted
- VI. Adjournment
 - a. The committee was adjourned at 12:00 noon.

Minutes prepared by:
Michael Brashears, Psy. D
Director, Adult Mental Health Services
CEI-CMH