

Community Mental Health Affiliation of Mid-Michigan

Affiliation QI Minutes
May 6, 2004
9am–4pm
Ionia CMH

Present: Liz Holcomb (CEI), Paul Duff (CEI), Moira Davenport-Ash (CEI),
Lynn Charming (Gratiot), Chip Johnston (M-B), Susan Kilgore (Newaygo),
Tammy Quillan (Ionia)

1. MMBPIS Definitions

Reviewed the eight indicators (#1, 2, 3, 5, 8, 22, 34, 38) to be monitored by the External Quality Review (EQR) and established standardized definitions for how the indicators are to be calculated.

- ✓ Susan will complete “Performance Indicator Methodology” sheets for each of the indicators.

2. EQR Protocols

CMS protocols for the EQR were reviewed and discussed.

- ✓ **Monitoring MCOs/PHIPs:** Affiliates are to document evidence of compliance using the “Contract/AFP/BBA/PIHP/CMH Crosswalk” as provided by Chip. These are to be submitted electronically along with referenced policies and procedures to Lynn Henley by 6/15/04.
- ✓ **Validating Performance Measures:** Susan will provide Liz with the definition sheets for the eight MMBPIS indicators. Liz will forward to Chuck the protocols and definitions for the IS Committee to review for compliance.
- ✓ **Validating Performance Improvement Projects:** Tammy will put the Natural Supports project into the EQR/DCH project outline and update the Coordination of Care project outline. Data for both projects will be reviewed for the DCH status report due on 7/1/04.

3. QHP Coordination of Care Project

Information packets for physicians and CMH staff were reviewed and discussed.

- ✓ Tammy will make revisions and send out.

Reminder on timelines for project implementation:

- Send out draft of information packet by 5/7
- Send case lists to QHPs and finalize by 5/19
- Obtain QHP medical director signatures by 5/19
- Mail Information Packets by 5/26
- Project begins 6/1
- Conduct baseline reviews in June
- Next CMH/QHP Meeting – 1/11/05, 1:30-3pm, CEI

4. Next Meeting

To be determined.

5. Reminder: Affiliation QI - Quarterly Agenda Items

MMBPIS
Medicaid Claims
Record Reviews
QISMC Projects