

DATE: 7/29/04

SUBJECT: Minutes from the July UM/Clinical Workgroup

PRESENT: Julie Dowling (Ionia CMH), Paul Duff (CEI CMH) and Mike Geoghan (Newaygo CMH)

ABSENT: Dan Alonzi (Gratiot CMH), Mark Nelson (Manistee-Benzie CMH), Michael Brashears (CEI CMH) and Tom Knudtson (CEI CMH).

SUMMARY: 1) Paul indicated, per the CEO's, a request was made to include a separate category for KPH with each affiliates respective inpatient data. Related to this Paul requested that each affiliate representative review their respective data for accuracy and completeness.

2) Paul reported that a Team from the PIHP will begin the site review process to each respective affiliate relative to the **PIHP Requirements for CMHSP's Level of Care Review and Medicaid Verification Process**. The Team will be utilizing the nine indicators currently utilized by CEI, e.g., "DSM IV Diagnosis, duration of illness, treatment compliance", etc. Each respective affiliate will be expected to provide the team with a list of those consumer files reviewed (Home Based, ACT and CSM both DD and MI adults) the previous quarters and in term the team will a select a random number of charts to review from that list. Paul further indicated that he anticipated the review team to begin the site reviews the latter part of August beginning with Manistee-Benzie and Newaygo. Relative to this those present agreed that this would be a fluid process in that changes could be made during the implementation of this review process.

3) Paul informed the committee that both Michael Brashears and Tom Knudtson would no longer be participating in the work group on a regular basis. Rather would be more than willing to attend on an "as needed" basis at the request of the work group particularly during those meetings that specifically address those clinical areas they respectively manage, e.g., Clinical Best Practice, etc. These changes, Paul added, were at the request of their Director, Bob Sheehan.

4) Mike reported to the group that he would be making a request through his Director that all of the "clinical workgroups" that were established relative to identifying service arrays and outcome instruments (CAFAS, ICAP, etc) be a sub group or adjunct if you will, of the UM/Clinical Work group process and be time limited so as to enhance the more efficient utilization of attending staff and reduce the overall number of meetings which we all seem to have to attend.

5) No August Meeting. Next Meeting: **September 1, 2004 at 10:00 AM at Ionia CMH.**