

Community Mental Health Affiliation of Mid-Michigan

**Provider Network Management Workgroup
Meeting Minutes**

8/11/04

Present: **Andrew Hewat, CEI CMH** **Roger Caris, Gratiot CMH**
 Cindy Ingersoll, Newaygo CMH **Marilyn Snell, Newaygo CMH**
 Chip Johnston, Manistee-Benzie CMH **Sally Johnson , Ionia CMH**

1) Reports

- Quality & Competency Reports were reviewed for the following:
Manistee-Benzie: Beth Nickelson, RD. Some issues related to documentation.
Ionia: Partners in Personal Assistance. CLS provider. Good person-centeredness; Need to improve on staff training and evaluation.
- Contract Activity Report: Reports were submitted for April-June 2004. Slow quarter for contract activity throughout affiliation.
- DCH Site Visit: Discussion on results of site visit. Four areas were addressed for Provider Network. One issue was related to the lack of activity with coordinating with Native American groups. Chip will check with the Little River Band and the Grand Traverse Band to see if they would be willing to enter into an agreement with the affiliation as a whole. Will wait for final results from DCH before addressing other issues.
- August Affiliation Retreat: Independent Facilitators—still an issue for Dave Short, MMRMA, and for the affiliation; CEOs will be meeting 9/1 to discuss strategies for evaluating the affiliation structure; discussed current fiscal issues facing the affiliation and how that might ultimately affect contractors and consumers.

2) Work Plan

- 1) Contract Language: Chip provided disc of 4 contracts from Dave Short (residential A&B, inpatient, and clinic). Awaiting 8 more.
- 2) Database: Database populated. Chip to bring report to next meeting and to see about getting database on the internet for read-only access by affiliates. All affiliates are to send Bonnie Sage regular updates. Andrew to work on modification of the Contract Activity Quarterly Report Form to include more detailed information on Q&C reports.
- 3) Policy Review: Cindy to attend Consumer Advisory Council on 8/12 and get final input. To go to core group thereafter.
- 4) Rate Comparisons: Will be able to do this at next meeting from data report.
- 5) Provider Communications: Discussion tabled to a future meeting.
- 6) Consumer Involvement: All affiliates report consumers being involved, or arranging for consumers to be involved in the Q&C process. Gratiot, Newaygo, and Ionia CSR's are involved in this. Manistee Benzie just hired a new CSR who will be involved in the future. CEI is working with JMHO on involvement with this.
- 7) Best Value: Discussion tabled to a future meeting.
- 8) General: Provider Application—Chip will work on revising this. Revised Q&C form—Andrew will email to everyone.

3) Next Meeting

**Wed, October 6, 10a.m.
@CEI CMH**