

CMHAMM IS Work Group

Meeting Minutes 8/25/04

CEI – Joanne Holland , Chuck Dougherty
Manistee-Benzie – Brenda Monk
Gratiot – Scott Overfield, Lisa Humphries

Newaygo – Randy Betts, Debbie Cline
Ionia – Andy Igel, Lori Richardson

1. Encounter Reporting Status – October 03, November 03, January 04 and February 04 data has been submitted to DCH and approved. December 03 data will be submitted this week and March 04 will be processed and submitted next week. Boards have until 5:00 p.m. Monday to resubmit March files.
2. Review of Data Checks – The group discussed data checks that could be added to the encounter review process. Diagnosis verification and correct values in the SBR09 segment were added to the list. The option to sort by the SBR09 column will be added to the 837 Reader.
3. Use of CPT Codes – OBRA Level I – Judy Webb sent an email indicating that the OBRA Level I assessment code T2010 will be removed from the Crosswalk. Boards should discontinue the use of this code. Only the Level II assessment code T2011 should be used.
4. Redix Sharing of License - Scott Overfield will look at the Redix licensing agreement to determine if the affiliation can place the software on a server and use to error check the encounter data once the data warehouse is complete. If it is possible to place the software on a server, then boards will share Newaygo and Gratiot' annual maintenance fee of \$4920 (\$9840 total).
5. Data Warehouse for the Affiliation – CEI is continuing work on the warehouse and anticipates it will be ready by October 1, 2004. The warehouse will include both QI data checks and Encounter data checks, eventually eliminating the need for existing QI data software.
6. Status of Boards ability to send replacements and voids - Boards have received a time estimate of 7-10 business days from Roger to provide replacements and voids capability while using the same claim number. Brenda Monk will coordinate a design meeting with Roger to be held in September. It will be important that the software updates are flexible and allow the user to resubmit data in a number of ways.
7. 837 Reader Updates – The 837 reader now includes the ability to do a unique sort on any of the sort options, diagnosis has been included, and the ability to export a file from any of the views.
8. Unique Affiliation ID – DCH did not discuss the use of a unique affiliation ID at the last Edit Group meeting. After the previous IS Workgroup meeting Chuck Dougherty contacted Kathy Haines from DCH and presented some alternate solutions.

9. Using the 4010A1 version – DCH has indicated that testing can begin on the Addenda version. The affiliation will begin testing the addenda version in October. We will wait for DCH confirmation before sending production versions.

10. Standardization of Technology - Chuck Dougherty distributed a document containing software standardization principles and possible systems to standardize. The group discussed concerns with the phrase "approval from the Affiliation" with several members suggesting that each Board should make it's own software decisions and that any input from the affiliation should be advisory in nature. An issue that exists within many Boards is the de-centralization of decision-making, i.e. each department researches, selects and purchases their own software without input or without substantial input from IT. Group members thought that these decision makers would not want oversight by the Affiliation. Nonetheless, since IT staff are typically responsible for supporting the software, and have significant experience in the process of selecting software packages, the group agreed that IS should be more involved in guiding the software selection process at a local level within each Board. Concerns were also expressed regarding strongly pushing a move toward Affiliation software standardization; in that using the same software could result in the loss of Board positions or make a future merger of functions easier. In order to obtain more direction on the process of standardization, Chuck will develop a list of questions and concerns to present to Core Group.

Next Meeting – September 22nd, 10:00 – 12:00 at CEI CMH

Joanne Holland
CEI Business Analyst