

Affiliation Self Determination Workgroup Meeting Minutes:

September 8, 2004

10:00am to 1:00pm

Location: Ionia CMH

Present at the meeting: Julie Dowling (ICCMH), Ingemar Johansson (MBCMH), George Ott (MBCMH), Bob Clingenpeel (GCCMH), Lynne Jones (ICCMH), Dan Alonzi (GCCMH), and Kim Zimmerman (Affiliation)

Absent: April Fitzpatrick (MBCMH), Pamela Stants (CEICMH), Tom Knudtson (CEICMH), Mary Ellen Papes (NCMH), Bea Stevens (NCMH), Carolyn Hilley (GCCMH), Amy Kurti (NCMH), and Judy Scott (ICCMH)

The meeting minutes from June 2004 were approved without revisions.

Purpose of Workgroup/Tasks to complete:

The group discussed the recent email from Bob Sheehan identifying the Affiliation SD workgroup as one of the groups that has been given a sunset date. We discussed our current goals and what our future goals will need to be. It was suggested that a lot of the work that needs to be done will be completed on the local level and not by the workgroup.

However, the group also feels that this workgroup still needs to benefit from shared information and resources and has tasks yet to be completed. We briefly looked over the workplan for our group and decided that we will look at our charge form at our next meeting along with outlining our future goals/outcomes.

Budget Forms:

We reviewed each agency's progress on individual budgets.

Manistee/Benzie: They are modifying the budget forms from Allegan County CMH to meet their needs. They are targeting DD casemanagement to start with. Ingemar will be monitoring the budgets.

Gratiot: They are also using Allegan's budget forms. They have costs completed for their services/supports and are completing budgets on a case by case basis. They are also targeting DD casemanagement to start with.

Ionia: They have a local SD workgroup that helps guide their efforts locally. The SD group is looking at the Allegan budget forms and their system to get it prepared for SD. They have rates completed for their services/supports and they are targeting both DD and MI casemanagement to start with.

CEI: There was no representative present from CEI to give an update.

Newaygo: There was no representative from Newaygo to give an update.

Our group also discussed the possibility of having Ric Crowley do an actual budget with a consumer from one of our agencies and have our workgroup observe. The group felt this would be a good learning experience that we are not going to get by doing hypothetical cases. The workgroup suggested that we try to find a consumer who wants to have an individual

budget completed during the next scheduled visit we have with Ric in October. Kim will follow up with this.

The workgroup also talked about the possibility of contracting with Ric for future visits where he can go to each agency and spend time with case managers and help complete budgets to train the case managers. Kim will follow up with Bob Sheehan and Ken Slater about the possibility of doing this.

SD Monitoring Tool:

The group discussed the need for a monitoring tool that will track outcomes. It was suggested that we talk with Jim Conroy about having him complete something for our Affiliation that will do a before and after measurement.

SD Training:

We discussed the plan for initiating SD trainings in each agency now that the Train the Trainers workshop has been completed. Each agency has a plan for implementing trainings within their agency.

Independent Facilitation:

Each agency discussed their plan for getting a panel of independent facilitators. Each agency is in the process of setting up a system for independent facilitation and Ionia is at the stage of recruiting for facilitators.

Next Meeting Agenda: Group members are to send agenda items to Kim.

Next Meeting: The next meeting will be at **CEI CMH on October 13, 2004 from 10:00am to 1:00pm.**

Meeting Minutes Submitted by: Kim Zimmerman
Affiliation Consumer Empowerment Specialist