

Present (please check) Please circle note-taker				CMHAMM Work Group Meeting Minutes DATE: __10-12-04____ LOCATION: __CEI_____ WORK GROUP NAME: __Finance_____		cc: Team members (list members' names) Carol Mills Ruth Meikle Heather Betts Dan Beckmann Nathan Derusha Pam Torres Page # __1__ of _____					
X	Mills	X	Betts								
X	Torres	X	Beckmann								
X	Derusha	X	Meikle								
Guests: <table border="1" style="width: 100%;"><tr><td style="width: 50%; height: 20px;"></td><td style="width: 50%; height: 20px;"></td></tr><tr><td style="width: 50%; height: 20px;"></td><td style="width: 50%; height: 20px;"></td></tr></table>											
Topics Discussed				Discussion/Decisions		Action/Responsible Party					
EDIT update				Reviewed 10-01-24 HCPCS code distributed by Judy Webb. Reviewed recent EDIT II e-mail & meeting notes. Discussed revised version of Admin & other rules for FY '04 Sub Elements, FSR & closeout. We will all use same method to determine MCO (PIHP) costs for Medicaid, General Fund & Local.		Pam & Carol					
Self Determination Costing Document				Struggling with Self Determination budgets due to variance in service arrays throughout the Affiliation and the need for Gratiot and Manistee-Benzie to decrease their service arrays, & Newaygo to increase their service array. Additionally the unknown funding levels increase the difficulty. Everyone agrees with CEI's draft of Self Determination budgets		CFO's					
Update Work Group Charge				Revised charge to reflect CEO recommendations. Nathan will provide Deb with work group member list and charge form. Minutes will be submitted in revised format.		Nathan					
DCH Medicaid Accruals				HSW list reviewed to help determine any accruals or payables for clients		Affiliation CFO's & Nathan					
Self Determination Status Tool				Zimmerman's request for update on #1, 2, 3 & 6: #1 is completed by all #2 is almost complete #3 is almost complete #6 they are working on Gratiot, Ionia & Newaygo will complete #2, 3 & 6 by 11-01-04. Manistee-Benzie will complete by 10-01-05.		Affiliate CFO's					

Next meeting 10-26-04 to cover FSR & document non-operating funds.