

Present (please check) Please circle note-taker		CMHAMM Work Group Meeting Minutes DATE: __12-26-04_____ LOCATION: __CEI_____ WORK GROUP NAME: __CFO_____	cc: Team members (list members' names) Carol Mills Heather Betts Nathan Derosha Ruth Meikle Dan Beckman Pam Torres
<input type="checkbox"/> CM <input type="checkbox"/> HB <input type="checkbox"/> ND	<input type="checkbox"/> PT <input type="checkbox"/> RM <input type="checkbox"/> DB		Page # _____ of _____
Guests: <input type="checkbox"/> <input type="checkbox"/>			

Topics Discussed	Discussion/Decisions	Action/Responsible Party
Year End Reporting	Scheduled due dates for FSR, CRCS, and Sub Element Preliminary to CEI by 12-3	
Edit 2	Reviewed handouts for 11-18 training on Sub Element and PIHP allowed amounts	
Review CEI FSR process and reserve accounting	Step one in process of uniform accounting purchases. CEI shared FSR process and Reserve Account accounting	

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