

Present (please check) Please circle note-taker				CMHAMM Work Group Meeting Minutes		CC: Team Members (list members' names)
X	Judi Cates, CEI CMH	X	Brian Dykes, NCMH	DATE: November 3, 2004 TIME: 1:00 – 3:00 P.M.		Judi Cates, CEI CMH; Alan Platt, CEI CMH; Mark Nelson MBCMH; Cam Greening, GCMH; Dave Marshall, ICMH; Brian Dykes, NCMH
X	Cam Greening, GCMH			Location: Gratiot CMH		
				Work Group Name: Jail Diversion		
Guests:						Page # <u>1</u> of <u>1</u>
Topics Discussed				Discussion/Decisions		Action/Responsible Party
Evaluation of current meeting schedule.				Move to quarterly meeting. Meet sooner only if needed.		Judi Cates to put out memo to committee.
Forms update for pre-booking, what is needed? 1) Training 2) Crisis Jail Diversion Response, how is this coded? What forms are used?				1) Standardize sign-in and training evaluation forms. 2) Forms to be used by: Newaygo: Volunteer EMS team CEI CMH: Crisis Services Gratiot: Crisis Services Team Concern regarding no jail diversion code how does therapist get credit for time?		1) Brian Dykes to revise evaluation form statement to first person. 2) Cam Greening to write presentation on review of Oakland County forms, pre-booking, paper trail, attach to police report then CMH to get copy.
Next Meeting						December 1, 2004, 1:00 P.M., in Ionia