

Present (please check) Please circle note-taker				<p style="text-align: center;">CMHAMM</p> <p style="text-align: center;">Work Group Meeting Minutes</p> <p style="text-align: center;">DATE: 9/23/05</p> <p style="text-align: center;">LOCATION: Ionia County CMH</p> <p style="text-align: center;">WORK GROUP NAME: Quality Improvement</p>	<p>cc: Team members (list members' names) Liz Holcomb, CEI Paul Duff, CEI Fran J, CEI Lynn Charping, Gratiot Sally Johnson, Ionia Susan Kilgore, Newaygo Chip Johnston, Manistee-Benzie</p>
X	Liz H.	X	Lynn C.		
X	Paul D.	X	Sally J.		
X	Fran J.	X	Chip J		
X	Susan K		Guest:		
Topics Discussed				Discussion/Decisions	Action/Responsible Party
Indicator Review				<p>The work group reviewed the indicators for clarification. Concerns/questions were discussed with CEI's IS Director by teleconference.</p> <p>#1 – The Affiliation will determine a definition of “clinically cleared”.</p> <p>#2 – The Affiliation will follow HSAG's definition of new person (clarification from HSAG is needed). CEI has a tracking format affiliates will use. A code number will be created for documenting reason for exception. A suggestion was made type a text in the screening.</p> <p>#3 – Chuck has met with the CAs. Information will be sent to the PIHP for reporting. County of residence will be added to the data set for reporting.</p> <p>#4 – CAs will submit data to PIHP for reporting.</p> <p>#5 – Calculated from DCH 837 eligibility file.</p> <p>#6 & #7 – Report will be programmed as instructed by QI Group.</p> <p>#8 & #9 – Calculated by DCH</p> <p>#10a-b & #11a-b – Included in demographic data. There was a discussion regarding the definition of competitive employment and calculating micro-enterprise wage earned.</p> <p>#12 – No issues.</p> <p>#13 – No issues.</p> <p>#14 – No issues.</p> <p>#15 – No issues.</p>	
QI Plan				<p>Overall revisions to the QI Plan were completed. Fran will finish inserting the references to the General Fund and DCH contracts, and the BBA (Thanks Fran!). Richard C. will be asked to assist with section XII – Verification of Service Delivery. Review language from EQR review protocols will also be added.</p>	<p>Fran will insert contract references and e-mail final copy to affiliates.</p> <p>Richard C. will assist with section XII.</p>
QISMC				<p>New Project – A suggestion was made to develop the project regarding evidence based practice for MI & SA. Population: psychiatric admissions for co-occurring disorders. 1st Year: collect baseline data and identify procedures. 2nd Year: improvement project implementation. Goal: reduce the number of psychiatric admissions by recognizing and providing appropriate treatment. Consumer input will be sought to develop the project.</p> <p>Coordination of Care Project – revisions will be based on research on coordination of care and EQR requirements. The focus will be shifted to improve the communication between the primary care physician and the CMH psychiatrist. The work group will identify barriers. A survey of consumer and physician satisfaction can be included to help determine outcomes. Michael Brashears will be asked to help with revising the QAPIP outline to meet EQR requirements.</p>	

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Next Meeting Agenda				The work group will focus on consumer handbook revisions and the QISMC project.	
Next Meeting				10/10/05, Ionia @ 9:00 – 12:00	