

Community Mental Health Affiliation of Mid-Michigan
Consumer and Stakeholder Advisory Council

Meeting Minutes of March 4, 2010

Community Mental Health Authority of Clinton-Eaton-Ingham Counties
812 E. Jolly Rd., Conference Rooms G-11 A & B
Lansing, Michigan

Present: Committee Members: Satoko Asada, CSR (CEI); Julie Barron, CSR (CEI); Heather Bell, CSR (Gratiot); Deborah Krieger (Manistee-Benzie via videoconference); Charlotte Lamb (Gratiot); Nick Lawson (Gratiot); Eric Lilly (Manistee-Benzie via videoconference); Michael Mackin (Manistee-Benzie via videoconference); Kim McKenzie, CSR (Manistee-Benzie); Valerie Newman (CEI); Lavonda Smith (Newaygo via videoconference); Bea Stevens, CSR (Newaygo via videoconference); Pixie Stevens (Newaygo via videoconference); Rebecca West (via teleconference); Nicole Wright (CEI)

Other: Toby Bayless (Affiliation); Kim Zimmerman (Affiliation)

Call to Order: Nick Lawson, Chairperson, called the meeting to order at 11:20 AM.

Agenda Review: The agenda was approved as submitted.

Approval of Minutes: Heather Bell read aloud the minutes of the February 4 meeting. It was MOVED by Nick, and SUPPORTED by Kim McKenzie, to approve the minutes as submitted. The motion was APPROVED.

Council Handbook: Julie Barron distributed copies of the Council handbook for review by members. It was MOVED by Nick, and SUPPORTED by Kim McKenzie, to request the affiliate CEO's to submit quotes for publication in the handbook on a regular basis. The motion was APPROVED. It was determined the old photos will be replaced with current photos, and Julie will add to "Highlights of Council History" from September 2008 through the present. It was MOVED by Julie, and SUPPORTED by Kim McKenzie, to delete the accounting of policies and procedures reviewed by the

Council. The motion was APPROVED. Julie will make updates and send the handbook for publication following the Recognition Dinner.

Recognition Dinner

Presentation: Nick led discussion on the content and format of the program during the Recognition Dinner. It was decided Nick, Heather, Julie and Mike Mackin will speak at the dinner regarding the Council's history, achievements, and current projects.

Consumer Bulletin: Lavonda Smith reviewed the content of Newaygo CMH's draft of the next Consumer Bulletin. Bea Stevens will send the draft to Julie for presentation to the Quality Improvement work group meeting March 12 for approval.

Gratiot CMH

Presentation: Nick, Heather and Charlotte Lamb reported on current activities occurring at Gratiot Community Mental Health.

Recognition Dinner


Updates: Kim McKenzie distributed a survey to poll preferences for menu selections; she requested the survey returned to her as soon as possible. Discussion ensued regarding colors, decorations, catering and set-up details, and ordering the Andy Carlson award.

Other Business: The Manistee-Benzie Council representatives will be responsible to draft the next issue of the Consumer Bulletin.

Review of the Council member seniority list was tabled to the next meeting due to time constraints.

Adjournment: The meeting adjourned at 2:00 PM. The next scheduled meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, April 1, 2010 at 812 E. Jolly Rd., Lansing, Michigan in Conference Rooms G-11 A & B.

Respectfully submitted,



Debra Heinze
Affiliation Secretary

PURPOSE STATEMENT

- To assure that consumers shape the policies & practices of the Affiliation of Mid-Michigan & the State
- To determine the needs of consumers & to communicate those needs to appropriate parties. To improve the work of the Affiliation, so that it meets the needs of consumers, families, & other stakeholders
- To review & to make recommendations about the Affiliation's programs
- To make suggestions to the Director of Affiliation Operations
- To be advocates of system-wide change for consumers' rights & consumers' welfare
- To work as a team in a safe, friendly & respectful environment