

**CMHAMM**

Work Group Meeting Minutes

<p><b>WORK GROUP NAME:</b>  <u>Affiliation Compliance Committee</u></p> <p><b>LOCATION OF MEETING:</b>  <u>CMHA-CEI</u></p> <p><b>DATE:</b>  <u>April 29, 2010</u></p>	<p><b>PRESENT AT MEETING:</b> (please identify the note-taker*)</p> <p>Lynn Charping, Gratiot          Amy Taylor, Manistee-Benzie          Kim Zimmerman, Affiliation          Stefanie Zin, CMHA-CEI</p> <p><u>Guests</u></p> <p>Paul Duff, CMHA-CEI          Liz Holcomb, CMHA-CEI          Susan Kilgore, Newaygo          George Ott, Manistee-Benzie          Debbie Heinze, Affiliation*</p>	<p>cc: Work Group Members (list names of members and CMHSP they represent)</p> <p>Toby Bayless, Affiliation          Lynn Charping, Gratiot          Sally Culey, Ionia          Cindy Ingersoll, Newaygo          Amy Taylor, Manistee-Benzie          Kim Zimmerman, Affiliation          Stefanie Zin, CMHA-CEI</p>
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Topics Discussed (identify the workgroup charge being discussed)	Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)	Action To Be Taken/Responsible Party To Complete Action:	Due Date of Action:	Status (identify if charge is completed, in progress or if there are barriers to completing)
Agenda Review	The following item was added to the agenda: <ul style="list-style-type: none"> <li>• Children’s Waiver Site Review</li> </ul>			
2009 MDCH Site Review POC	Kim announced all outstanding evidence must be uploaded as soon as possible.	Susan Kilgore will notify everyone when all technical difficulties are resolved.		Ongoing
2010 MDCH Site Review	Kim stated the site review begins May 3 with the entrance conference at 9 AM; there will be 7	Kim will send out the most recent revision of the site review schedule. She will also send an e-mail		Ongoing

Topics Discussed (identify the workgroup charge being discussed)	Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)	Action To Be Taken/Responsible Party To Complete Action:	Due Date of Action:	Status (identify if charge is completed, in progress or if there are barriers to completing)
<p>Draft Technical Advisory</p> <p>Affiliation Policy/Procedure Review</p>	<p>reviewers this year. She noted all evidence has been received</p> <p>Kim distributed a memo and draft technical advisory regarding General Fund Waiting Lists. The content was discussed.</p> <p><u>2.0 Clinical Policy</u></p> <p><u>1.5 Deficit Reduction Act</u></p> <p><u>2.6 Co-occurring Disorders</u></p> <p><u>2.8 Health and Safety</u></p>	<p>requesting site contact telephone numbers.</p> <p>Kim will add the Consumer Advisory Council as part of the "Monitor and Review" process, and will clarify language.</p> <p>No changes.</p> <p>Kim will add the consumer Advisory Council as part of the "Monitor and Review" process. Quarterly record reviews will be discussed with the IPLT.</p> <p>Kim will add the Consumer Advisory Council as part of the "Monitor and Review" process.</p>	<p>May IPLT meeting</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p>

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ARR Review	No input during this meeting.			
Children's Waiver Site Review	Liz announced the SED Children's Waiver review has been extended to 3 days electronically from CMHA-CEI.	Gratiot CMH can pick the day to bring their records.		Upcoming
Next Meeting		The next meeting will be held at CMHA-CEI July 9, 11:15 AM to 1:15 PM.		The meeting adjourned at 1:45 PM.