

Community Mental Health Affiliation of Mid-Michigan
Consumer and Stakeholder Advisory Council

Meeting Minutes of December 2, 2010

Community Mental Health Authority of Clinton-Eaton-Ingham Counties
812 E. Jolly Rd., Conference Rooms G-11 A & B
Lansing, Michigan

- Present:** Committee Members: Julie Barron, CSR (CEI); Heather Bell, CSR (Gratiot); Tina Bertram (CEI); Annette Fisher (Gratiot); Deborah Krieger (Manistee-Benzie); Charlotte Lamb (Gratiot); Nick Lawson (Gratiot); Brittney Shalna, CSR (Manistee-Benzie); Lavonda Smith (Newaygo); Angela Thrush (Gratiot); Pixie Stevens (Newaygo); Lori Swan (CEI); Rebecca West, CSR (CEI); Nicole Wright (CEI); Dan Wrzesinski, CSR (Manistee-Benzie)
- Other: Alexandra Livesay (CEI); Jennifer Stone-Glasby (CEI)
- Call to Order:** Nick Lawson, Chairperson, called the meeting to order at 11:05 AM, followed by introduction.
- Agenda Review:** Nick noted there would be an extended lunch hour today for the Council's holiday celebration.
- Approval of Minutes:** Heather Bell read aloud the minutes of the November 4 meeting. It was MOVED by Nick, and SUPPORTED by Annette Fisher to approved the agenda as submitted. The motion was APPROVED.
- Consumer Bulletin:** Becki West presented the bulletin to the Quality Improvement work group for approval. Recommended revisions were made, and approval was given for distribution. The next issue's submission deadline is December 15. All submissions will be considered, and it was noted some articles can be repeated.
- CMHSP Presentation:** As Bea Stevens is no longer serving as a Customer Service Representative, the Newaygo presentation was not available. CEI will make the January presentation.
- Polling:** Becki distributed a polling form to obtain input regarding the content of the proposed video funded by the Improving Practices Leadership Team Block Grant. Each member was asked to indicate the topics they feel should be

included. Discussion ensued, which resulted in suggestions to address closed caption, bi-lingual, and distribution to referral sources such as schools, hospitals, law enforcement and Department of Human Services.

Council Member

Handbook:

Julie Barron updated the Council member handbook and distributed copies to those present. Heather Bell volunteered to receive the file electronically to bind with a card stock cover. Discussion followed regarding the need for consents when photos and names are used. It was decided to invite Liz Holcomb to the January meeting to clarify this concern.

Vice Chairperson

Election:

Nicole Wright and Lori Swan gave statements about their qualifications and desire to serve as the Council Vice Chairperson. A tally of the votes resulted in Nicole being elected as the new Vice Chairperson.

Recognition Dinner:

Lori will meet with Heather to review the Recognition Dinner coordination duties. This topic will be on each monthly meeting agenda for discussion.

Adjournment:

The meeting adjourned at 2:05 PM. The next meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, January 6, 2011, 11:00 AM to 2:00 PM at 812 E. Jolly Rd., Lansing, Michigan.

Respectfully submitted,

Debra Heinze
Affiliation Secretary

PURPOSE STATEMENT

- To assure that consumers shape the policies & practices of the Affiliation of Mid-Michigan & the State
- To determine the needs of consumers & to communicate those needs to appropriate parties. To improve the work of the Affiliation, so that it meets the needs of consumers, families, & other stakeholders
- To review & to make recommendations about the Affiliation's programs
- To make suggestions to the Director of Affiliation Operations
- To be advocates of system-wide change for consumers' rights & consumers' welfare
- To work as a team in a safe, friendly & respectful environment