

Community Mental Health Affiliation of Mid-Michigan
PIHP Behavior Treatment Committee
Meeting Minutes
April 21, 2011

Community Mental Health Authority of
Clinton-Eaton-Ingham Counties
812 E. Jolly Rd.
Lansing, Michigan

Facilitator: Kim Zimmerman

ATTENDANCE: Mary Clissold (CEI); Jan Cobbs (CEI); Julie Dowling (Ionia); Barb Groom (CEI); Kari Korson (Centra Wellness); Amy Kurtti (Newaygo); Pat Miller (CEI); Jan Morningstar (Ionia); Sukhvender Nijjer (CEI); Cheryl Parker (Newaygo); Kathy Perkins (Gratiot); Robert Rubin (Gratiot); Kim Zimmerman (Affiliation)

ABSENT: Cheryl Kobernik (Centra Wellness); Marian Wagner-Moccio (CEI); Sue Poindexter (Gratiot)

CALL TO ORDER: The meeting was called to order at 3:15 PM by Kim Zimmerman, facilitator.

**STANDARDIZATION OF
AFFILIATION BTC**

FORMS: Kim distributed documents for review. She also provided CEI's feedback to the Positive Support Plan and the Comprehensive Functional Assessment. Discussion ensued. Kim will make the recommended revisions and will send out for review by April 29. May and Kim will meet with Joanne Holland, CEI IS staff, to develop a mock-up, and ask Joanne to review the mock-up during a PIHP Behavior Treatment Committee meeting.

DATA TRACKING: Kim reviewed the data submitted for October 1, 2010 through December 31, 2010, and January 1, 2011 through March 31, 2011, noting trends and outliers. She will make revisions, and add the CEI data for all quarters. A full year's data will be reviewed in the fall.

SD LEADERSHIP

SEMINAR: Kim sent out notes from her attendance to the Self Determination Leadership Seminar on March 29. She noted the focus was on behavior treatment plans.

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BTC STAKEHOLDER

SURVEY:

Kari reported feedback she received from Judy Webb regarding removal of reference to learn alternative methods of coping. Julie described the form she has developed. The form has been reviewed by Ionia case managers, and families will be reviewing next. It was the consensus of the group that the Ionia document is preferred for use.

DCH SITE REVIEW:

Kim will send notification via e-mail of any missing evidence regarding the behavior treatment committee from the Plan of Correction.

CASE CONSULTATION: None

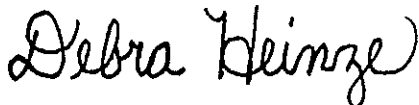
NEXT MEETING:

The next meeting will be June 16, 3:00 PM to 5:00 PM.

ADJOURNMENT:

The meeting adjourned at 4:55 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Debra Heinze". The signature is written in a cursive, flowing style.

Debra Heinze
Affiliation Secretary