

## CMHAMM

### Work Group Meeting Minutes

<p><b>WORK GROUP NAME:</b> <u>Affiliation SD Workgroup</u></p> <p><b>LOCATION OF MEETING:</b> <u>CEI CMH</u></p> <p><b>DATE:</b> <u>June 22, 2011</u></p>	<p><b>PRESENT AT MEETING: (please identify the note-taker*)</b></p> <p>George Ott (M/B), Pam Faching (Gratiot), Julie Dowling (Ionia), Brenda Hodges (Ionia), Chris Briggs (Newaygo), Amy Kurtti (Newaygo), Mary Clissold (CEI) and Kim Zimmerman (notetaker)</p> <p><u>Guest(s):</u></p>	<p><b>cc: Work Group Members (list names of members and CMHSP they represent):</b></p> <p>Mike Hetzman (Gratiot), Sue Pointdexter (Gratiot), Pam Faching (Gratiot), Julie Dowling (Ionia), Ingemar Johannson (M/B), George Ott (M/B), Mary Clissold (CEI), Chris Briggs (Newaygo), Amy Kurtti (Newaygo) and Kim Zimmerman (Affiliation Staff)</p>
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Topics Discussed (identify the workgroup charge being discussed)	Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)	Action To Be Taken/Responsible Party To Complete Action:	Due Date of Action:	Status (identify if charge is completed, in progress or if there are barriers to completing)
ARR Workplan Update	We reviewed section 4 of the ARR and went over each of the 3 outcomes that we have established for this section. Each agency will submit their numbers for Independent Facilitators used to complete PCP, number of individual budgets and number of individuals using Fiscal Intermediaries to me by email.	Each agency to send Kim the information listed in previous column	June 27, 2011	N/A
DCH Information	We went over the DCH Draft SD Budget Guideline and the Revised Draft PCP Guideline.  Kim shared with the group the feedback she gave to Ellen Sugrue Hyman regarding the Draft SD Budget Guideline and informed the group that if they had further feedback to feel free	N/A	N/A	N/A

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	<p>to email it to her and Kim will send it to Ellen at DCH.</p> <p>The Revised Draft PCP Guideline is still in contract negotiations, but it does not look like it will have many more recommended changes at this point. Kim will let the group know as soon as it is finalized.</p>			
Budget Template Review	This was tabled until next meeting. Each agency will come prepared to discuss the budget forms they are using as well as any other agreements, educational materials, etc being used for Self Determination. All materials to be presented need to be sent to Kim prior to the meeting date so she can share them electronically with the entire workgroup.	Each agency to present SD materials during next meeting	September 14, 2011	N/A
Estimated Costs for services and supports requirement	<p>We again discussed the issue of the DCH requirement of providing consumer with estimated costs for services and supports as part of the PCP process. This is currently in the DCH-PIHP contract and is also included in the Revised PCP Policy and Practice Guidelines that is still in draft form.</p> <p>The Affiliation workgroup that is looking at the electronic medical record has begun discussing this issue. A mock up of what the document would look like was taken to the CEI Leadership group already for feedback.</p>	Update at next scheduled meeting	N/A	In Progress
DCH site review follow up for SD requirements	The group reviewed the DCH plan of correction for Self Determination. This will continue to be reviewed during each meeting.	N/A	N/A	N/A

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Other Business:	<ul style="list-style-type: none"> <li>• SD Leadership Seminar Schedule: (sponsored by MDCH) <ul style="list-style-type: none"> <li>• Update from May 31, 2011 meeting</li> <li>• Next meeting scheduled for 07/26/11</li> </ul> </li> </ul>	N/A	N/A	N/A
Local Updates:	CEI is currently negotiating with Annette Downey to provide some consultation regarding SD and also to act as a Independent Facilitator for some Person Centered Planning meetings. Mary will keep the group posted on how this works out.	N/A	N/A	N/A
Next Meeting:	<b>September 14, 2011</b> <b>1:00pm to 3:00pm</b> <b>CEI CMH</b>	N/A	N/A	N/A