

CMHAMM

Work Group Meeting Minutes

<p>WORK GROUP NAME: <u>Finance</u></p> <p>LOCATION OF MEETING: <u>CMHA-CEI</u></p> <p>DATE: <u>07-20-11</u></p>	<p>PRESENT AT MEETING: (please identify the note-taker*)</p> <p>Dan Beckmann (Ionia)</p> <p>Heather Betts (Gratiot)</p> <p>*Debbie Heinze (Affiliation)</p> <p>Pam Keyes (CEI)</p> <p>Jeff Labun (CEI)</p> <p>Carol Mills (Newaygo)</p> <p>Donna Nieman (Centra Wellness)</p>	<p>cc: Work Group Members (list names of members and CMHSP they represent)</p> <p>Dan Beckmann (Ionia)</p> <p>Heather Betts (Gratiot)</p> <p>Pam Keyes (CEI)</p> <p>Jeff Labun (CEI)</p> <p>Carol Mills (Newaygo)</p> <p>Donna Nieman (Centra Wellness)</p>
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<p>Topics Discussed (identify the workgroup charge being discussed)</p>	<p>Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)</p>	<p>Action To Be Taken/Responsible Party To Complete Action:</p>	<p>Due Date of Action:</p>	<p>Status (identify if charge is completed, in progress or if there are barriers to completing)</p>
<p>CARF Business Outcomes</p>	<p>The meeting was called to order by Donna at 1:10 PM.</p> <p>Dan requested each affiliate’s business outcome indicators’ answers in preparation for Ionia’s CARF review.</p>	<p>Each affiliate will forward business outcome indicator information to Dan.</p>		<p>Complete</p>
<p>Finance Work Group Meetings</p>	<p>Pam stated the CEO’s have requested work group meetings occur quarterly, with e-mail consultation in between as needed, as an efficiency.</p>	<p>The Finance work group will collect agenda issues for quarterly meetings, convening as necessary.</p>		<p>Complete</p>

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ABW Mid Year Status Report	Donna expressed concern regarding overspending on the ABW, as reflected on the State's mid-year status report. She asked if the affiliates are limiting services. The other affiliates are not experiencing this problem, and explained how GF, full Medicaid and disability payments impact their cost.	Pam recommended Donna consult MDCH with her concerns.		Complete
PIHP Financial Audits	Jeff announced the August site review dates have been scheduled, beginning at 10 AM for a full day. Pam stated the PIHP Board of Directors requested the affiliates prepare their own financials for auditor reviews vs. the auditors preparing the financials. Focus will be on the review of processes for MUNC, sub-element, admin cost, best practices, compliance and fiscal audits. Wage and contract payments will also be	Jeff will send out a list of what will be needed for the site reviews.		Pending

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DCH Reporting Proposed Changes	<p>examined.</p> <p>Jeff reported on the proposed changes to the DCH reporting. Carol provided a mock-up report and walked through it with the group. She feels it will slow down the current process.</p>			Pending
FY12 Spending Plans	Spending plans were due July 15; still waiting for the Gratiot spending plan.	Pam, Bob and Toby will review the spending plans and get back with each affiliate regarding approval.	August 4, 2011	Pending
Title XX	Donna asked where the Title XX funding came from; Carol said it was State money divided equitably, which will now show up as additional GF.	Carol found the memo re: history of Title XX and forwarded it to work group members.		Complete
Dual Eligibles	Pam explained regional dual eligible discussions are going on. Bob Sheehan has requested a report on the dual eligibles at CEI. All	All affiliate dual eligible reports will be sent to Pam to forward to Bob Sheehan.		Pending

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<p>Adjournment</p>	<p>affiliates are preparing a report.</p>			<p>The meeting adjourned at 2:10 PM</p>