

Community Mental Health Affiliation of Mid-Michigan  
Consumer and Stakeholder Advisory Council Meeting

**Meeting Minutes of August 4, 2011**

Community Mental Health Authority of Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., Conference Rooms G-11 A & B  
Lansing, Michigan

- Present:**                    Committee Members: Julie Barron, CSR (CEI); Judith Fryer (CEI); Anna Golliver (Newaygo); Beverly Helms (Ionia); Ellen Hicks (Newaygo); Deborah Krieger (Centra Wellness); Charlotte Lamb (Gratiot); Nick Lawson (Gratiot); Brittney Shalna, CSR (Centra Wellness); Angela Thrush (Gratiot); Pixie Stevens (Newaygo); Lori Swan (CEI); Rebecca West, CSR (CEI); Nicole Wright (CEI)
- Other: Tana Baker (Centra Wellness); Toby Bayless (Affiliation); Kim Zimmerman (Affiliation)
- Call to Order:**            The meeting was called to order by Nicole Wright, chairperson, at 11:10 AM, followed by introductions.
- Agenda Review:**        Nicole requested the addition of “Charter House” to the agenda. It was MOVED by Nicole, and SUPPORTED by Julie Barron, to accept the agenda with revision. The motion was APPROVED.
- Meeting Minutes:**     The minutes from the July 7, 2011 meeting were ready by Julie. It was MOVED by Nick Lawson, and SUPPORTED by Julie, to approve the minutes. Ellen Hicks requested the following addition to the minutes: “Melissa Crysler is no longer serving on the Advisory Council; forward all information for distribution to Ellen Hicks.” The motion was APPROVED with the revision.
- Consumer Bulletin:**    Becki West announced submissions for the fall edition of the Consumer Bulletin are due to her by August 26. She reviewed the types of submissions that are needed. Kim Zimmerman reminded the Council that

each agency is responsible for submitting material for the Consumer Bulletin each quarter.

**Affiliation Policy &**

**Procedure Review:** There were no policies or procedures to review.

**Draft Agenda:** Kim distributed a draft standardized agenda form, and reviewed the content. Discussion ensued. It was requested that Recipient Rights and HIPPA Compliance be added as standing agenda items. Additionally, requests were made for future presentations on Co-occurring Disorders, Consumer Advocacy, and Self Determination/Person Centered Planning.

**FY 2011/12 Goals:** Kim distributed a draft goals document for review. Discussion ensued, with all present agreeing the proposed goals would be pursued during the 2011/12 fiscal year. The puppets and accessories will be brought to the September meeting for a planned one hour overview on their use to date in public presentations. Kim will also do a Power Point presentation on the CMHAMM website.

**CMHSP**

**Presentation:** Julie reported a new grant funded department at CEI named Crisis Team. The Adult Mental Health Services picnic will be held today at the Hawk Island Park, with the Older Adult picnic scheduled in September; the Developmentally Disabled program members watched the puppet show at the Hawk Island Park. A Vet to Vet presentation with Moe Anderson was held at the Lansing Center. A NuVal presentation sponsored by Meijer was given recently. Solutions for Wellness presentation are ongoing.

**Other Business:** Nicole explained Charter House is going through a certification process. As part of this process, an open house will be held August 18, 3:00 PM to 7:00PM, that all are invited to attend. Additionally Charter House now hosts a website at [www.charterhousemi.org](http://www.charterhousemi.org).

Research was recently completed regarding the CEI Children's Services program's awareness of other CEI services offered. A report on the findings will be given during the September Advisory Council meeting.

**Next Meeting:** The next meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, September 1, 2011, 11:00 AM to 2:00 PM at 812 E. Jolly Rd., Lansing, Michigan.

**Adjournment:** The meeting adjourned at 2:08 PM.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary

#### PURPOSE STATEMENT

- To assure that consumers shape the policies & practices of the Affiliation of Mid-Michigan & the State
- To determine the needs of consumers & to communicate those needs to appropriate parties. To improve the work of the Affiliation, so that it meets the needs of consumers, families, & other stakeholders
- To review & to make recommendations about the Affiliation's programs
- To make suggestions to the Director of Affiliation Operations
- To be advocates of system-wide change for consumers' rights & consumers' welfare
- To work as a team in a safe, friendly & respectful environment