

Present (please check) Please circle note-taker		CMHAMM Work Group Meeting Minutes DATE: 9/22/10 LOCATION: Video/Phone conference WORK GROUP NAME: Information Services		cc: Team members Chuck Dougherty Joanne Holland Scott Overfield Lori Richardson Brenda Monk Deborah Cline Randy Betts Katherine VanZwoll Fred Feiger			
X	Joanne (notes)					X	D. Cline R. Betts
X	Scott O.					X	Brenda M
X	Lori R.					X	Katherine Chuck D.
Guests:				Page # ___ 1 ___ of ___ 1 ___			
X	Melissa G.	<input type="checkbox"/>	.				
X	Joe B.	<input type="checkbox"/>					
Topics Discussed		Discussion/Decisions		Action/Responsible Party			
Video Conferencing Charge Form		Confirmed work group meeting is scheduled for 3:00pm on 9/28.					
Echo Discussion with CEOs		<p>Chuck Dougherty met with CEOs to discuss the possibility of looking at new software packages. CEOs were interested, but stressed that change is not inevitable and we need to ensure the proper information is shared with users. Users should not be presented with the view that change is definite or coming soon. If new software is selected it would be 2-3 years before the change would occur. CEOs want clinicians to be involved in the evaluation of new software packages.</p> <p>CEOs would like to discuss further the evaluation process and how a choice will be made.</p> <p>The work group agreed that there needs to be some criteria toward incorporating the medical or physical health care components of a consumer's treatment in the future. Also to include health care reform requirements.</p> <p>The group recommended including ability to make updates to the software, billing, medical, e-prescribing and dictation capabilities. Chuck Dougherty will draft some basic criteria and email to group for feedback. This will be provided to the CEOs for a discussion point.</p>					
DCH QI Demographic Changes		Many changes to the QI format, however it was not clear if the document received is the final. Total Income in ranges even though CMHs have to collect exact amount, which is technically more difficult to report. Chuck will present this issue and any others at the CIO Forum this Friday.					
Incident Reporting		<p>CEI will create a simple tool that will be provided to every board that will allow them to enter the incidents and produce a file in a format that can be reported to the PIHP. This tool will be enhanced over time.</p> <p>The PIHP Incident Warehouse will be made available via the web. CMHs will be able to submit their incidents directly to the warehouse. The warehouse will automatically send a test submission to DCH and return the response file to the affiliate. Based on DCH due dates the PIHP will submit the final file.</p>					
New DCH Coding Sheet		This is not yet posted on the DCH website. There is some debate over the code changes and it does not appear to be final. Need confirmation on when these code changes should be implemented. Many of these items are included in the EDIT group minutes. Chuck will request Pam Keyes include the affiliates in the email containing EDIT agendas and minutes.					