

**Community Mental Health Affiliation of Mid-Michigan  
Consumer and Stakeholder Advisory Council Meeting**

**Thursday, September 6, 2007  
11:00 AM – 2:00 PM**

**Community Mental Health Authority of  
Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., Lansing, Michigan**

**A G E N D A**

1. Call To Order/Introductions (5 minutes)
2. Agenda Review, Modification and Approval (5 minutes)
3. Reading and Approval of Minutes of July 12, 2007 (5 minutes)
4. Election of Council Vice Chair (10 minutes)
  - a. Nominee speeches
  - b. Anonymous vote
5. Grant Coordinator's Report (15 minutes)
  - a. Jana Perez
6. Grant Work (60 minutes)
  - a. Break into workgroup committees
    - i. Supply and Expenditure (Gratiot)
      - a. Review current expenditures
      - b. Determine what is left/needed to be purchased
        - i. Set priority list of purchases (identify what the need is for each purchase)
    - ii. Education and Training (M/B and Newaygo)
      - a. Review educational folder for and make any necessary recommendations
      - b. Review puppet show scripts and provide feedback
    - iv. Promotion, Marketing, and Recruitment (Ionia/Gratiot)
      - a. Determine strategy for recruiting and training presenters
        - i. Need to identify who to recruit and a timeframe
        - ii. Need to determine level of training needed and a timeframe
        - iii. Need to determine when to start presentations at schools, etc.
    - v. Quality Improvement (CEI)
      - a. Work with Coordinator to complete power point presentations
7. Lunch (30 minutes) (Lunch will be at 12:30 pm)
8. Grant Committee Reports (40 minutes) (each workgroup has 10 minutes)
  - a. Quality Improvement – Julie Barron
  - b. Education & Training Materials – Kim McKenzie
  - c. Supply & Expenditure – Christine Riddlebaugh
  - d. Promotion, Marketing & Recruitment – Becki West
9. Open Forum (10 minutes)
10. Final Thoughts (10 minutes)
11. Adjournment

**Next Steering Committee Meeting  
October 3, 2007  
10:00 AM to 1:00 PM**