

Community Mental Health Affiliation of Mid-Michigan  
Consumer and Stakeholder Advisory Council  
Meeting Minutes for December 6, 2007  
Community Mental Health Authority of  
Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., Conference Rooms G-11 A & B  
Lansing, Michigan

**Present:**

Committee Members: Julie Barron, CSR (CEI); Jean Cowdery (Gratiot); William Crandell (CEI); Marvin Embry (CEI); Judith Kindel (CEI); Todd Koopmans (Newaygo - via videoconference); Nick Lawson (Gratiot); Kim McKenzie, CSR (Manistee-Benzie - via Video conference); Sandra Pillera (Ionia); Christine Riddlebaugh (Gratiot); Lavonda Smith (Newaygo-via videoconference); Bea Stevens, CSR (Newaygo -via-videoconference); Pixie Stevens (Newaygo - via videoconference); Rebecca West, CSR (Ionia)

Other: Toby Bayless (Affiliation); Kim Zimmerman (Affiliation)

**Call To Order:**

Nick Lawson (previous Chairperson, called the meeting to order at 11:15AM. (Current Chairperson was absent) Christine Riddlebaugh (Vice-Chairperson) continued the meeting upon arrival.

**Agenda Review:** The agenda was approved as submitted. Kim Zimmerman proposed that the agenda items 6 and 4 be switched.

**Review & Approval Of Minute:**

The minutes of the November 1, 2007 meeting were read aloud by Julie Barron. There is one correction to be made, Bea Stevens received an award at the Recipient Rights Conference not the Fall Conference. Deb Heinze to amend minutes as noted. It was MOVED by Kim McKenzie and SUPPORTED by William Crandell. MOTION PASSED unanimously.

**Agenda Items Discussed:**

**6a. Strategic Planning: Establish new goals/outcomes**

Kim Zimmerman handed out the notes from the goal setting process along with a grid with the goal/outcome to achieve, objectives to meet goal, responsible person, timeframe for start/complete objective and report due to the workgroup. The council had a brainstorming session on completing the goals. Kim will send the revised copy to Deb for minutes.

**4a. Strategic Planning: Review/update by-laws**

This was tabled until the January meeting due to time limitations.

**Other:**

Kim Zimmerman handed out a Standardized Agenda Format for review. This will be discussed at the next meeting.

A copy of the By-Laws was also handed out for review at the next meeting.

All members were asked to come prepared to the next meeting by reading all materials ahead of the scheduled meeting time.

**Open Forum:** A Get Well Soon card was passed around for members to sign for Judy Kindel for her recent surgery.

Nick reminded the council about the holiday party to be held at the January 2008 meeting. Pizza will be provided and each member may bring a dish to pass and a gift to exchange for those who wish to participate.

**Adjournment:**

The meeting adjourned at 2:05 PM. The next scheduled meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, November 1, 11:00 AM to 2:00 PM at 812 E. Jolly Rd., Lansing, Michigan in Conference Rooms G-11 A & B.

Respectfully submitted,  
Rebecca West-Russell, CSR Ionia CMH  
In Debra Heinze, Affiliation Secretary absence