

Community Mental Health Affiliation of Mid-Michigan
Improving Practices Leadership Team
Meeting Minutes

February 21, 2008

Community Mental Health Authority
Of Clinton-Eaton-Ingham Counties
812 E. Jolly Rd., G11-C
Lansing, Michigan

PRESENT: Toby Bayless (Affiliation); Alan Platt (CEI); Rob Davis (CEI); Julie Dowling (Ionia); Ann Marie Evans (Manistee-Benzie); Kevin Fitzgibbon (Gratiot); Michael Geoghan (Newaygo); Vic Guajardo (Gratiot); Krista Hausermann (Ionia); Michael Hetzman (Gratiot); Tom Knudtson (CEI); Darren Lubbers (CEI); Sue Poindexter (Gratiot); Bob Radaz (Gratiot); Greg Snyder (Newaygo); Al Way (CEI); Kim Zimmerman (Affiliation)

ABSENT: Kari Barker (Manistee-Benzie); Judi Cates (CEI); Jonathan Henry (CEI); Cindy Ingersoll (Newaygo); Ingemar Johansson (Manistee-Benzie); Cheryl Kobernik (Manistee-Benzie); Maureen Moloney (CEI);

CALL TO ORDER: The meeting was called to order at 1:10 PM by the facilitator, Toby Bayless. Introductions were completed.

AGENDA REVIEW: Toby reviewed the agenda, which the group approved by consensus.

GROUP PURPOSE &

STRUCTURE: Toby stated Improving Practices Leadership Team (IPLT) reporting is a requirement by MDCH, and will be used as a forum for clinical sharing. Meetings will be held at CEI with videoconference participation, if desired. A meeting agenda will be prepared 30 days in advance of a meeting.

MEETING

PROCEDURE: A handout of the Affiliation Meeting Rules was distributed for review. Toby will draft meeting rules, specific to this group, and send them out via e-mail for feedback.

IPLT REPORTING: Discussion was conducted regarding what information is reported in the IPLT Quarterly reports, and how the reporting is done.

OQ45 UPDATE: Vic Guajardo reported on the MDCH pilot program, requested by the Consumer Recovery Council, to assess needs. The OQ45 tool is an adult version of CAFAS, self-scored, and lengthy. Discussion ensued.

AFFILIATION CLINICAL

POLICY 2.0: Kim Zimmerman explained the Clinical Policy 2.0, which is a broad, single policy. Procedures will fall under this policy. Following further review of the written policy, feedback can be sent via e-mail to Kim.

JAIL DIVERSION: Al Platt and Vic Guajardo reported that the Statewide work group has been meeting every two months regarding uniform data collection. They are hoping to finalize in the next three months.

FAMILY PSYCHOED/

COD-IDDT: Darren Lubbers distributed the newsletter he developed to provide information regarding Evidence Based Practices. Ann Marie Evans reported on the implementation of Manistee-Benzie CMH's COD/IDDT. Handouts from MDCH and the MIFAST brochure were distributed. Darren stated he is available to help the affiliates prepare for MIFAST. One psychoeducational team per affiliation may be formed, and Darren is looking for long-term interest in team members. Rob Davis requested Darren send out an invitation to that effect.

PMT: Al Way provided a handout and explained what Parent Management Training (PMT) is. He noted ten trainees are presently working with families. Their sessions are taped and viewed by the reviewers to see if the skill set is attained to receive certification.

NEXT MEETING: It was determined the third Thursday of the month in the afternoon would be the standing meeting time for IPLT quarterly meetings. Debbie will issue a request for agenda items and handouts, followed by a thirty day notice of the scheduled meeting.

ADJOURNMENT: The meeting adjourned at 2:50 PM.

Respectfully submitted,

Debra Heinze
Affiliation Secretary