

Community Mental Health Affiliation of Mid-Michigan
Consumer and Stakeholder Advisory Council

Meeting Minutes of June 10, 2008

Community Mental Health Authority of
Clinton-Eaton-Ingham Counties
812 E. Jolly Rd., Atrium
Lansing, Michigan

Present: Committee Members: Julie Barron, CSR (CEI); Heather Bell, CSR (Gratiot); Jean Cowdery (Gratiot); Todd Koopmans (Newaygo); Nick Lawson (Gratiot); Kim McKenzie, CSR (Manistee-Benzie); Robin Moody (Newaygo); Sandra Pillera (Ionia); Christine Riddlebaugh (Gratiot); Lavonda Smith (Newaygo); Rebecca West, CSR (Ionia)

Other: Toby Bayless (Affiliation); Kim Zimmerman (Affiliation)

Call to Order: Michigan Department of Community Health site reviewers met with Council members at 11:00 AM.

Christine Riddlebaugh, Chairperson, called the meeting to order at 12:45 PM.

Review & Approval

Of Minutes: The minutes of the May 1, 2008 meeting were read aloud by Julie Barron. It was MOVED by Todd Koopmans, and SUPPORTED by Kim McKenzie to approve the minutes as submitted. MOTION PASSED unanimously.

Review of Meeting

Guidelines: Kim Zimmerman distributed the "Communication Guidelines for the Affiliation Consumer Advisory Council", and the "Standards of Conduct for Advisory Council Members" for review and update. Discussion ensued. The revised documents will be sent to each Council member before the next meeting.

Toby Bayless explored meeting time options with the group. His interest was to determine if the day of the week, frequency, and length of the meeting met the need of all attendees. Following discussion, it was decided by consensus that the Council members are satisfied with the current schedule and length of time for meetings. Toby noted it would be a good idea to review this on an annual basis.

Other: Due to time constraints, work assignment progress reports were tabled to the next meeting. Julie requested Peer Supports be placed on the next meeting agenda, and Todd requested time to demonstrate the Google site he has established for Council use.

Adjournment: The meeting adjourned at 2:15 PM. Due to scheduling conflicts, staff will not be available to attend the August meeting. Council members decided to cancel the August meeting, and hold a meeting in July instead. The next scheduled meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, July 3, 11:00 AM to 2:00 PM at 812 E. Jolly Rd., Lansing, Michigan in Conference Rooms G-11 A & B.

Respectfully submitted,

Debra Heinze
Affiliation Secretary