

Community Mental Health Affiliation of Mid-Michigan  
**Improving Practices Leadership Team**  
Meeting Minutes

June 19, 2008

Community Mental Health Authority  
Of Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., G11-C  
Lansing, Michigan

**PRESENT:** Toby Bayless (Affiliation); Rob Davis (CEI); Julie Dowling (Ionia); Paul Duff (CEI); Michael Geoghan (Newaygo – via videoconference); Cindy Ingersoll (Newaygo – via videoconference); Ingemar Johansson (Manistee-Benzie); Tom Knudtson (CEI); Darren Lubbers (CEI); Pamela Stants (CEI); Al Way (CEI)

**ABSENT:** Kari Barker (Manistee-Benzie); Judi Cates (CEI); Ann Marie Evans (Manistee-Benzie); Kevin Fitzgibbon (Gratiot); Vic Guarjardo (Gratiot); Jonathan Henry (CEI); Michael Hetzman (Gratiot); Cheryl Kobernik (Manistee-Benzie) Maureen Moloney (CEI); Sue Poindexter (Gratiot); Bob Radaz (Gratiot); Greg Snyder (Newaygo); Kim Zimmerman (Affiliation)

**CALL TO ORDER:** The meeting was called to order at 1:10 PM by the facilitator, Toby Bayless. Introductions were completed.

**AGENDA REVIEW:** The following items were requested to be added to the agenda: “Recovery Enhancing Document” – Pamela Stants; and “SED Children” – Julie Dowling. The group approved the agenda additions by consensus.

**RECOVERY ENHANCING**

**DOCUMENT:** Pamela reported her attendance to a meeting on June 10 regarding a Recovery Enhancing document developed for use by current clients. The plan is to implement the use of the document in November 2008. She noted this document is different than the OQ45 assessment document to be used for new clients.

**SED CHILDREN:** Julie Dowling asked if any action is being taken regarding technical assistance services for SED children. Al Way reported the CEI Children’s staff is reviewing the material that has been received, and as a response are developing a criteria grid. Paul Duff stated this will require an update to the Practice Guidelines and Level of Care. Toby and Al will work together to communicate this update to all affiliates.

## PRICE METRICS

**PROJECT:** Toby explained the Price Metrics work group is examining the top and bottom four activity codes regarding utilization and cost. He distributed a hand out tracking the progress of the work group to date. The findings will be brought to the IPLT for analysis and recommendations.

## ENHANCED ACCESS

**FUNDING:** Toby stated a grant was received from the State in 2006 to increase the penetration rate of services to children. The State is requiring a report on the rate of increase in services from 2006 to the present. He distributed handouts and reviewed them with the group. Updates will be provided via e-mail.

**PMTO:** Al Way reported ten staff are being trained on three practice families, working to become certified Parent Management Training – Oregon (PMTO) specialists. He noted the trainees are from throughout CMHAMM. It is planned for the certified specialists to become coaches, then trainers to the next group of trainees. Discussion ensued regarding the possibility of certified specialists leaving employment before attaining the level of coach and/or trainer. Al stated the recertification timeline is being debated. He distributed a handout reflecting the regions within Michigan for certification purposes. He also noted data is being collected to rate success. Ingemar Johansson encouraged the training efforts to be extended into the community beyond CMH.

**JAIL DIVERSION:** Paul Duff reported the DCH site visit scored Jail Diversion on six elements, with full compliance in all areas except one. Paul explained a Statewide Jail Diversion work group was formed to clean up data and the reporting format. A prototype reporting system has been created. Consistency on definitions must be developed. The finished product will go the State QI Council for approval.

## FAMILY PSYCHO- EDUCATION:

Darren Lubbers distributed copies of the CMHAMM EBP Update newsletter. He noted 13 staff Affiliation-wide has completed EBP Family Psycho-education training conducted by Dr. McFarlane.

**COD-IDDT:** Darren announced Debra Somervill, IDDT Substance Abuse Specialist of the Eaton County Counseling Center (ECCC), has earned her Certified Addiction Counselor certificate. Rob Davis stated CMH will reimburse the annual renewal fee for this license. ECCC is working toward being a high fidelity EBP IDDT center. Darren praised the MI FAST scores obtained by the Manistee-Benzie CMH. Darren met with JIMHO regarding starting a 12 step group.

OTHER: Toby distributed two flyers regarding upcoming DBT training. Pamela Stants expressed interest in attending the August 15 and 16 training for Peer Support staff; Rob granted permission for her to attend.

Future agenda items were requested as follows: “DD Issues” (Tom Knudtson) and “Community Inclusion” (Ingemar Johansson).

NEXT MEETING: The next meeting of the Affiliation IPLT will be September 18, 1:00 PM to 3:00 PM, at CEI CMHA in Conference Room G11-C.

ADJOURNMENT: The meeting adjourned at 3:05 PM.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary