

Community Mental Health Affiliation of Mid-Michigan
Improving Practices Leadership Team
Meeting Minutes

September 18, 2008

Community Mental Health Authority
Of Clinton-Eaton-Ingham Counties
812 E. Jolly Rd., G11-C
Lansing, Michigan

PRESENT: Toby Bayless (Affiliation); Judi Cates (CEI); Rob Davis (CEI); Julie Dowling (Ionia); Michael Geoghan (Newaygo – via telephone); Michael Hetzman (Gratiot); Cindy Ingersoll (Newaygo – via telephone); Ingemar Johansson (Manistee-Benzie); Tom Knudtson (CEI); Pamela Stants (CEI); Kim Zimmerman (Affiliation)

ABSENT: Kari Barker (Manistee-Benzie); Paul Duff (CEI); Ann Marie Evans (Manistee-Benzie); Kevin Fitzgibbon (Gratiot); Vic Guajardo (Gratiot); Jonathan Henry (CEI); Cheryl Kobernik (Manistee-Benzie); Darren Lubbers (CEI); Maureen Moloney (CEI); Sue Poindexter (Gratiot); Bob Radaz (Gratiot); Greg Snyder (Newaygo); Al Way (CEI)

CALL TO ORDER: The meeting was called to order at 1:05 PM by the facilitator, Toby Bayless. Introductions were completed.

AGENDA REVIEW: The reports on Family Psychoeducation and COD-IDDT were removed from the agenda due to the absence of Darren Lubbers. Toby added a discussion of the charge of developing clinical procedures in response to the MDCH plan of correction.

**COLLABORATIVE
LEARNING:**

Julie Dowling distributed copies of an article, “Quality Improvement Learning Collaboratives”. Ingemar Johansson noted the PMTO is an example of collaborative learning. Toby cited the IPLT as a venue to share viewpoints, differences among CMHSP’s and disciplines, as an additional example. The group developed a list of collaborative learning areas to address. The first three topics to be addressed will be “Recovery Model”, “Self Determination”, and “Supported Employment”. Ingemar volunteered to lead the Recovery Model discussion, with Pamela Stants reporting on the activities of the Recovery Council. Kim Zimmerman will lead a discussion regarding the encouragement and promotion of Self Determination via marketing and will contact Mike Head to be a participant. Judi Cates indicated she would be interested in asking Mike

to explain how the substance abuse “Recovery Oriented Care (ROC)” fits into Self Determination. Amy Miller from Goodwill in Grand Rapids was suggested as a speaker regarding supported employment. Ingemar will forward Amy’s contact information to Toby.

PRACTICES

INVENTORY:

Toby announced the Price Metrics project requires an inventory of existing practices within the Affiliation. Discussion ensued regarding how to develop the inventory. Julie will bring information from the UM and Finance meetings of the top five services with variance to the next IPLT meeting.

CONSUMER

INVOLVEMENT:

Toby stated the Retreat IPLT discussion group noted the need to be more inclusive of consumers. Pamela suggested rotating consumer representatives throughout the various service areas to report to the IPLT. Tom Knudtson was appointed to follow-up on this item.

REPORTING

STRUCTURE:

Toby led discussion regarding the development of a reporting structure. It was agreed the sub-groups will report to the IPLT for work charges. Toby, on behalf of the IPLT, will report to the Affiliation Steering Committee, Julie will report to the Price Metrics group, and the Affiliation IPLT representatives will report to their respective affiliate CMH’s.

AGENDA:

It was agreed by consensus that Toby will develop the IPLT meeting agendas with the following being standing agenda items: Recovery Council, PIHP Clinical Directors, and DD Practice Improvement Team reports. Meetings will be held monthly on the third Thursday, 1:00 PM to 3:00 PM at CEI in Conference Room G11-C. Debbie Heinze will distribute the FY 2008-2009 meeting schedule to all members.

CHARGE:

Toby distributed the charge developed from the Retreat discussion. He also noted a citation from the MDCH site review regarding the development of a co-occurring procedure for assessment. Mike Geoghan will draft a document, in consultation with Toby.

NEXT MEETING:

The next meeting of the Affiliation IPLT will be October 16, 1:00 PM to 3:00 PM, at CEI CMHA in Conference Room G11-C.

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ADJOURNMENT: The meeting adjourned at 2:55 PM.

Respectfully submitted,

Debra Heinze
Affiliation Secretary