

Community Mental Health Affiliation of Mid-Michigan  
**Improving Practices Leadership Team**  
Meeting Minutes

October 16, 2008

Community Mental Health Authority  
Of Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., G11-C  
Lansing, Michigan

**PRESENT:** Toby Bayless (Affiliation); Julie Dowling (Ionia); Michael Hetzman (Gratiot); Tom Knudtson (CEI); Cheryl Kobernik (Manistee-Benzie); Bob Radaz (Gratiot); Pamela Stants (CEI); Al Way (CEI)

**ABSENT:** Kari Barker (Manistee-Benzie); Judi Cates (CEI); Rob Davis (CEI); Paul Duff (CEI); Ann Marie Evans (Manistee-Benzie); Kevin Fitzgibbon (Gratiot); Mike Geoghan (Newaygo); Vic Guajardo (Gratiot); Jonathan Henry (CEI); Cindy Ingersoll (Newaygo); Ingemar Johansson (Manistee-Benzie); Maureen Moloney (CEI); Sue Poindexter (Gratiot) Greg Snyder (Newaygo); Kim Zimmerman (Affiliation)

**GUESTS:** Gwenda Summers (CEI)

**CALL TO ORDER:** The meeting was called to order at 1:05 PM by the facilitator, Toby Bayless. Introductions were completed.

**TSG:** Toby reported the charge given to The Standards Group by MDCH is based on Mike Head's concept paper. TSG was requested to break into work groups to address various areas. It was noted without additional funding equity, it will be difficult to implement the charges. Toby will continue to update the IPLT on this issue.

**CONSULTING SERVICES:**

Toby announced the departure of Darren Lubbers. Discussion was held regarding the role Darren played of communicating between MDCH and the affiliates when grants are involved. It was decided to begin using Affiliation internal experts at this point, and re-evaluating the effectiveness of this at a future date.

**PRICE METRICS:** Toby explained Price Metrics is a complex process to determine the cost range of service provision. This is being examined by the CMHAMM affiliates as well as MDCH. Julie Dowling, in her role as a UM representative, reported the UM work group has not completed the work in this area. She will plan to make a report to the IPLT in November.

CONSUMER

INVOLVEMENT: Tom Knudtson is waiting for responses from all affiliates regarding consumer involvement in their respective agencies. He will plan to compile the information he receives into one document to present to the IPLT in November.

HOME BASED SERVICES

FOR CHILDREN: Al Way reported receiving a MDCH memo regarding evaluations of home based services for children. The evaluations will be for designated agencies. Al thinks the evaluation may be used to determine the length of time needed to achieve the desired outcome.

PMTO: Al introduced Gwenda Summers, State representative and regional coordinator to the PMTO project. They distributed a handout of the draft State of Michigan PMTO Certification Requirements. They are concerned with the sustainability of the project. Ten people have been successfully trained affiliation-wide. The November training is on hold pending more information. They noted the project requires seven of ten trainees to be certified. Discussion ensued. Al requested additional feedback be sent to him via e-mail.

NEXT MEETING: The next meeting of the Affiliation IPLT will be November 20, 1:00 PM to 3:00 PM, at CEI CMHA in the Atrium.

ADJOURNMENT: The meeting adjourned at 3:00 PM.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary