

Community Mental Health Affiliation of Mid-Michigan  
Consumer and Stakeholder Advisory Council

**Meeting Minutes of December 4, 2008**

Community Mental Health Authority of Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., Conference Rooms G-11 A & B  
Lansing, Michigan

**Present:**            Committee Members: Julie Barron, CSR (CEI); Heather Bell, CSR (Gratiot); Jean Cowdery (Gratiot); Todd Koopmans (Newaygo – via videoconference); Nick Lawson (Gratiot); Kim McKenzie, CSR (Manistee-Benzie via videoconference); Robin Moody (Newaygo – via videoconference); Lavonda Smith (Newaygo – via videoconference); Bea Stevens, CSR (Newaygo – via videoconference); Pixie Stevens (Newaygo – via videoconference); Rebecca West, CSR (Ionia)

Other: Toby Bayless (Affiliation); Kim Zimmerman (Affiliation)

**Call to Order:**    Todd Koopmans called the meeting to order at 11:25 AM.

**Agenda Review:**    Requests were made for the following items to be added to the agenda: member handbook (Julie Barron), self advocacy (Julie Barron), Recognition Dinner (Nick Lawson); Anti-Stigma grant inventory (Kim Zimmerman), and Vice-Chairperson nominations (Kim Zimmerman).

**Approval of Minutes:**    The minutes of the November 6, 2008 meeting were read aloud by Kim McKenzie. It was MOVED by Nick, and SUPPORTED by Robin Moody, to approve the minutes as submitted. MOTION PASSED unanimously.

**Vice-Chairperson Nominations:**    Todd requested nominations for the vice-chairperson position. Kim McKenzie was nominated by Julie, and Nick was nominated by Robin. Nick was elected vice-chairperson by majority vote.

**Member Handbook:**    Julie announced the member handbook is complete, and passed it around for those present to see. Discussion ensued, and several revisions were suggested. Julie will make revisions and distribute electronically to all Advisory Council members.

**Self Advocacy:** Julie located a self help guide on the Internet regarding Self Advocacy. She is willing to send it electronically to those interested.

### **Council**

**Outcomes:** Due to the Council's holiday celebration during the meeting, work on the Council Outcomes was postponed until the January 2009 meeting.

### **Recognition**

**Dinner:** Nick requested members begin thinking about a theme for the annual recognition dinner. He volunteered to head the planning committee, and requested the planning to begin during the January 2009 meeting.

### **Anti-Stigma**

**Grant:** Kim Zimmerman distributed a list of supplies purchased with the Anti-Stigma Federal Block Grant funds. Discussion ensued regarding an accounting of the expenditures with grant funds. Kim will provide the group with expense spreadsheets at the January meeting. Kim also announced there is a copy of the DVD for each affiliate, and she is working with CEI's Information Services department to develop a link to download the DVD when requests are received.

**RHIO Project:** Jeff Iciek reviewed the RHIO project information, and addressed all concerns. The Council determined by consensus they would participate in the project. Jeff will return to a Council meeting in the spring with examples of the consent for release of information.

**Adjournment:** The meeting adjourned at 2:10 PM. The next scheduled meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, January 8, 2009, 11:00 AM to 2:00 PM at 812 E. Jolly Rd., Lansing, Michigan in Conference Rooms G-11 A & B.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary