

CMHAMM  
**Improving Practices Leadership Team**  
Meeting Minutes

February 19, 2009

Community Mental Health Authority of  
Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd.  
Lansing, Michigan 48910

**ATTENDANCE:** Kari Barker (Manistee-Benzie via videoconference); Toby Bayless (Affiliation); Rob Davis (CEI); Julie Dowling (Ionia via telephone); Paul Duff (CEI); Michael Geoghan (Newaygo via videoconference); Michael Hetzman (Gratiot); Tom Knudtson (CEI); Cheryl Kobernik (Manistee-Benzie via videoconference); Maureen Moloney (CEI); Kim Zimmerman (Affiliation)

**ABSENT:** Judi Cates (CEI); Kevin Fitzgibbon (Gratiot); Vic Guajardo (Gratiot); Jonathan Henry (CEI); Cindy Ingersoll (Newaygo); Ingemar Johansson (Manistee-Benzie); Sue Poindexter (Gratiot); Bob Radaz (Gratiot); Greg Snyder (Newaygo); Pamela Stants (CEI); Al Way (CEI)

**CALL TO ORDER:** The meeting was called to order by Cheryl Kobernik, facilitator, at 1:15 PM.

**AGENDA REVIEW:** Kim Zimmerman requested discussion of the REE be added to the agenda.

**BEHAVIOR TREATMENT**

**UPDATE:** Kim stated the Plan of Correction requires a PIHP Behavior Management Committee; nothing has been put in place to date. Discussion ensued. It was determined a sub-committee of IPLT will be formed. It will be made up of each affiliate's Behavior Management Committee's chairperson, and a Recipient Rights representative from each CMHSP will attend the first meeting. The sub-committee will review sentinel events and critical incidents requiring physical management. A charge to the group will be issued by the Director of Affiliation Operations.

**CHANGE AGENT  
LEADERSHIP**

**MEETING REP:** Julie Dowling initiated discussion regarding the rotation of attendance to the Change Agent Leadership meetings. Discussion concluded each affiliate had agreed, at the time Darren Lubbers left his position, to be responsible to send a representative to meetings to gather and disperse information.

**ARR:** Toby Bayless discussed the deadlines issued regarding submission of ARR related material. He requested affiliates forward the PPG's to him by April 1 to give him an opportunity to review prior to the April 6 MDCH submission deadline. The ARR is due to the MDCH June 1.

**IPLT CHARGE:** Toby requested feedback from the IPLT be sent to him before the next meeting to develop a charge for the group. He will bring the proposed charge to the March meeting for discussion.

**CO-OCCURRING DISORDERS:** Mike Geoghan stated he requested assistance from Judi Cates in writing a Co-Occurring Disorders Treatment policy, but has had no response. Mike will continue to work on this, and provide a status report to IPLT.

**REE:** Kim distributed material regarding the REE. She noted MDCH is still stating this will be mandatory following the pilot, and assistance will be provided in developing a work plan. A reminder was also given that Peer Support Specialists may not administer this tool to consumers from their own CMHSP.

**OTHER:** Mike Geoghan reported the PMTO project is on hold. There are issues regarding cost and length of training time.

Rob Davis requested Kim send out her notes from her attendance to The Standards Group.

Kim requested Self Determination/Person Centered Planning become standing agenda items.

Ingemar Johansson will contact Colleen Jasper and the supported employment contact person from Grand Rapids to schedule presentations to the IPLT.

Kim will contact Ellen Sugrue-Hyman to attend the April IPLT meeting, and she will get the Power Point presentation from Annette for those who are interested in having it.

**NEXT MEETING:** The next meeting of the IPLT will be Thursday, March 19, 1:00 PM to 3:00 PM, at CMHA CEI Conference Room G11-C.

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ADJOURNMENT: The meeting adjourned at 2:30 PM.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary