

PIHP Behavior Treatment Committee

Meeting Minutes

March 17, 2009

Community Mental Health Authority of

Clinton-Eaton-Ingham Counties

812 E. Jolly Rd.

Lansing, Michigan

Facilitator: Kim Zimmerman

ATTENDANCE: Toby Bayless (Affiliation); Kari Barker (Manistee-Benzie CMH via videoconference); Michelle Bradley (Ionia CMH); Mary Clissold (CEI CMH); Kathy Crosby (Graftiot CMH via videoconference); Julie Dowling (Ionia CMH); Mike Hetzman (Graftiot CMH via videoconference); Liz Holcomb (CEI CMH); Amy Kurtti (Newaygo CMH via videoconference); Jan Morningstar (Manistee-Benzie via videoconference); Cheryl Parker (Newaygo CMH via videoconference); Sue Poindexter (Graftiot CMH via videoconference); Kim Zimmerman (Affiliation)

CALL TO ORDER: The meeting was called to order at 2:45 PM by the facilitator, Kim Zimmerman.

PURPOSE & DIRECTION

DISCUSSION: Kim stated this group is formed as part of the DCH corrective action plan from the 2008 site review. DCH required the PIHP to submit a plan with time frames for ensuring that the PIHP has a specially constituted body for the review of aversive, restrictive or intrusive techniques, or psychoactive medications for behavior control purposes, and that this body completes reviews of each program as identified by policy (Indicator D.2.4.1).

Liz Holcomb drafted a procedure (Behavior Treatment Plan Review Committee) which was reviewed with the group. The committee will: 1) adhere to standards, 2) develop a standard review form, 3) submit quarterly data reports to a PIHP designee, and 4) determine the committee membership and meeting schedule.

Liz will define the difference between a sentinel event and a critical incident or serious injury. The Medical Director will sign off on the meeting minutes. Membership will consist of a rotation among Recipient Rights officers, a psychologist provided by CEI, and the chairs of each local CMHSP's Behavior Management Committee. The committee will meet as needed, no less than twice a year. The quarterly data reports will go to the Director of Affiliation Operations and the Affiliation QI work group. In addition, the PIHP Behavior Treatment Committee will

recommend Affiliation-wide trainings and provide local consultation, as requested.

Kim will re-write the procedure and send it out for feedback. The draft procedure will be available for HSAG review as further guidance from DCH is awaited.

ADJOURNMENT: The meeting adjourned at 3:45 PM.

Respectfully submitted,

Debra Heinze
Affiliation Secretary