

CMHAMM  
**Improving Practices Leadership Team**  
Meeting Minutes

June 18, 2009

Community Mental Health Authority of  
Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd.  
Lansing, Michigan 48910

ATTENDANCE: Julie Barron (CEI); Toby Bayless (Affiliation); Mary Clissold (CEI); Rob Davis (CEI); Julie Dowling (Ionia via telephone); Mike Geoghan (Newaygo via videoconference); Mike Hetzman (Gratiot via videoconference); Cheryl Kobernik (Manistee-Benzie via videoconference); Al Platt (CEI); Sue Poindexter (Gratiot via videoconference); Bob Radaz (Gratiot via videoconference); Pamela Stants (CEI); Kim Zimmerman (Affiliation)

ABSENT: Kari Barker (Manistee-Benzie); Judi Cates (CEI); Paul Duff (CEI); Kevin Fitzgibbon (Gratiot); Vic Guajardo (Gratiot); Jonathan Henry (CEI); Cindy Ingersoll (Newaygo); Ingemar Johansson (Manistee-Benzie); Todd Koopmans (Newaygo); Maureen Moloney (CEI); Greg Snyder (Newaygo); Al Way (CEI)

GUESTS: Casey Babcock (Ionia intern via telephone); Al Platt (CEI)

CALL TO ORDER: The meeting was called to order at 1:20 PM by Rob Davis due to technical difficulties connecting the Gratiot staff.

INTRODUCTIONS: Rob introduced Al Platt, supervisor of CEI's Charter House.

AGENDA REVIEW: The following items were added to the agenda:

- Review of the IPLT reporting form by Kim Zimmerman
- Reporting schedule for standing agenda items by Toby Bayless

WORK GROUP CHARGE,  
EBP & PROMISING  
PRACTICES

INVENTORY: Toby explained the Steering Committee had requested a revision to the work group charge following their review. The revision was added at #7. B), “Review inventory of existing practices within the affiliation and consider the practicality of implementing best practice(s) affiliation-wide & report recommendations to Sponsors”. The Steering Committee proposed appointing a change agent for each Evidence Based Practice (EBP), with the list prioritized and focused on the top five. Discussion and voting ensued to determine the focus. The top five EBP’s will be: Co-occurring Disorders: Integrated Dual Diagnosis Treatment, Family Psychoeducation, Parent Management Training – Oregon Model, Supported Employment, and Wraparound. The following EBP’s were requested to appear on the meeting agendas for general discussion: Certified Peer Support Specialists, Jail Diversion, Systems of Care, and Infant Mental Health Endorsement. Change agents will be discussed during the next IPLT meeting.

INTERAGENCY  
AGREEMENT:

Mary Clissold confirmed for the group there is no change in practice with the MRS interagency agreement between DCH and the Commission on the Blind.

REPORTING  
FORM:

Kim Zimmerman distributed a draft IPLT reporting form for feedback. She answered questions to provide clarification, and discussion ensued. The group approved use of the form.

REPORTING  
SCHEDULE:

Toby suggested a quarterly reporting schedule for the standing agenda items. Kim noted Annette Downey and Ellen Sugrue-Hyman would be attending the August meeting, and requested Self Determination reporting begin at that time. A schedule will be developed with two standing agenda items per meeting being reported.

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NEXT MEETING: The next meeting of the IPLT will be Thursday, July 16, 1:00 PM to 3:00 PM, at CMHA-CEI in Conference Room G11-C.

ADJOURNMENT: The meeting adjourned at 2:40 PM.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary