

CMHAMM
Work Group Meeting Minutes

<p>WORK GROUP NAME: <u>Affiliation Compliance Committee</u></p> <p>LOCATION OF MEETING: <u>CMHA-CEI</u></p> <p>DATE: <u>_September 25, 2009_</u></p>	<p>PRESENT AT MEETING: (please identify the note-taker*) Lynn Charping, Gratiot Sally Culey, Ionia Cindy Ingersoll, Newaygo George Ott, Manistee-Benzie Kim Zimmerman, Affiliation Stefanie Zin, CEI Debbie Heinze, Affiliation* <u>Guest(s):</u></p>	<p>cc: Work Group Members (list names of members and CMHSP they represent) Toby Bayless, Affiliation Lynn Charping, Gratiot Sally Culey, Ionia Cindy Ingersoll, Newaygo George Ott, Manistee-Benzie Kim Zimmerman, Affiliation Stefanie Zin, CEI</p>
--	---	--

Topics Discussed (identify the workgroup charge being discussed)	Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)	Action To Be Taken/Responsible Party To Complete Action:	Due Date of Action:	Status (Identify if charge is completed, in progress or if there are barriers to completing)
2008-2009 DCH Follow-up Site Review	Kim distributed a corrective action template, & requested evidence be put on the web site tool. She announced DCH will be returning May 2010 for three weeks.	Kim will send reminders to supply missing evidence.	February 2010	Ongoing
DCH Site Review Indicators	Kim received a request this week, without a deadline, from DCH. She reviewed the information she submitted, & indicated feedback can still be given.			Ongoing
CMS Audit	CMS reviewed CMHAMM & Detroit-Wayne this year. The auditors focused on compliance & the delegation grid. Stefanie & Jeff Labun attended the MDCH/PIHP Directors Quarterly Meeting; Stefanie reviewed the content of the meeting.			Complete
Affiliation Compliance Plan	Kim distributed the 2009 Compliance Plan. She reviewed the highlighted sections to verify whether or not this is being addressed, or needs to be.	Finalize the 2010 Compliance Plan, & develop the 2009 Annual Report.	November meeting	Ongoing

CMHAMM
Work Group Meeting Minutes

WORK GROUP NAME: <u>Affiliation Compliance Committee</u>	PRESENT AT MEETING: (please identify the note-taker*) Lynn Charping, Gratiot Sally Culey, Ionia Cindy Ingersoll, Newaygo George Ott, Manistee-Benzie Kim Zimmerman, Affiliation Stefanie Zin, CEI Debbie Heinze, Affiliation* <u>Guest(s):</u>	cc: Work Group Members (list names of members and CMHSP they represent) Toby Bayless, Affiliation Lynn Charping, Gratiot Sally Culey, Ionia Cindy Ingersoll, Newaygo George Ott, Manistee-Benzie Kim Zimmerman, Affiliation Stefanie Zin, CEI
LOCATION OF MEETING: <u>CMHA-CEI</u>		
DATE: <u>_September 25, 2009_</u>		

Topics Discussed (identify the workgroup charge being discussed)	Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)	Action To Be Taken/Responsible Party To Complete Action:	Due Date of Action:	Status (Identify if charge is completed, in progress or if there are barriers to completing)
Compliance Training Needs	Kim asked Committee members to be thinking about anticipated training needs. Sally stated changes will be coming regarding privacy & security issues.	Kim will be joining the National Council's Compliance Watch, & will pass on their information.		Ongoing
Next Meeting		The next meeting of the Affiliation Compliance Committee will be November 13 at CMHA-CEI.		