

CMHAMM
Work Group Meeting Minutes

<p>WORK GROUP NAME: <u>Affiliation Compliance Committee</u></p> <p>LOCATION OF MEETING: <u>CMHA-CEI</u></p> <p>DATE: <u>November 13, 2009</u></p>	<p>PRESENT AT MEETING: (please identify the note-taker*) Lynn Charping, Gratiot Sally Culey, Ionia George Ott, Manistee-Benzie Amy Taylor, Manistee-Benzie Kim Zimmerman, Affiliation Stefanie Zin, CEI Debbie Heinze, Affiliation* <u>Guest(s):</u></p>	<p>cc: Work Group Members (list names of members and CMHSP they represent) Toby Bayless, Affiliation Lynn Charping, Gratiot Sally Culey, Ionia Cindy Ingersoll, Newaygo George Ott, Manistee-Benzie Amy Taylor, Manistee-Benzie Kim Zimmerman, Affiliation Stefanie Zin, CEI</p>
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Topics Discussed (identify the workgroup charge being discussed)	Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)	Action To Be Taken/Responsible Party To Complete Action:	Due Date of Action:	Status (Identify if charge is completed, in progress or if there are barriers to completing)
MDCH Guidelines	Kim reviewed the draft MDCH site review interpretive guidelines, noting there are 38 new indicators.	Various work groups will be used to continue the review.		Ongoing
HIPAA Breach Notification Rules	Stefanie provided a handout of the new HIPAA Breach Notification Rules. Kim stated the language should be added to the current process, and included in contract language	The data piece will be addressed by the security officer versus the compliance/privacy officer. Legal counsel will review the language changes.		Ongoing
Affiliation Compliance Plan	Kim reviewed the highlighted changes to the Compliance Plan, and made language revisions. She noted the document needs to be taken to the PIHP Board for approval in February 2010.	Kim will bring the Affiliation Compliance Plan back to the Affiliation Compliance Committee for final review during the January meeting.		Ongoing
Update on Plan of Correction	Kim explained the tracking information for the plan of correction from the 2009 PIHP UM/QI/Provider Network site reviews.			

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MDCH POC	Kim announced the evidence for the June 2009 MDCH site review plan of correction will be due December 31.	The link will be on the web site evidence tool. Protocols will be updated to be current.		Ongoing
Delegation Grid	Kim distributed copies of the revised CMHAMM Delegation Grid.	The delegation grid will be reviewed during the January meeting.		Pending
Local Issues	Lynn announced Gratiot CMH will have an on-site recertification by MDCH in December. Kim reported a teleconference with the MDCH ARR Review Team was held October 30.			
Next Meeting	The meeting adjourned at 1:25 PM.	The next meeting of the Affiliation Compliance Committee will be held January 22, 2010 at CMHA-CEI.		