

Community Mental Health Affiliation of Mid-Michigan  
Consumer and Stakeholder Advisory Council

**Meeting Minutes of January 7, 2010**

Community Mental Health Authority of Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., Conference Rooms G-11 A & B  
Lansing, Michigan

**Present:**                    Committee Members: Julie Barron, CSR (CEI); Heather Bell, CSR (Gratiot via telephone); Deborah Krieger (Manistee-Benzie via videoconference); Nick Lawson (Gratiot); Eric Lilly (Manistee-Benzie via videoconference); Michael Mackin (Manistee-Benzie via videoconference); Kim McKenzie, CSR (Manistee-Benzie); Lavonda Smith (Newaygo via videoconference); Rebecca West, CSR (Ionia)

Other:    Melissa Chrysler (Newaygo); Ellen Hicks (Newaygo); Kim Zimmerman (Affiliation)

**Call to Order:**            Nick Lawson, Chairperson, called the meeting to order at 11:10 AM.

**Agenda Review:**        Kim Zimmerman requested the addition of “Recognition Dinner” and “Meeting Reporting and Structure” to the agenda. It was MOVED by Kim McKenzie, and SUPPORTED by Julie Barron to approve the additions to the agenda. The motion was APPROVED.

**Approval of Minutes:**        Julie read aloud the minutes of the December 3 meeting. Kim McKenzie MOVED to approve the minutes as submitted. The motion was APPROVED by consensus.

**Consumer Bulletin:**    It was noted Newaygo CMH will be providing the draft of the Consumer Bulletin for review this quarter. As Bea Stevens was not in attendance, Julie volunteered to send articles from Toby Bayless and Bob Sheehan to Bea for placement in the bulletin. Kim McKenzie suggested a name change for the publication. Discussion ensued.

**QI Report:** Liz Holcomb provided a handout of the Quality Improvement 2009 Annual Report. She reviewed the report and answered questions. Liz announced the draft document will go to the Steering Committee and the PIHP Board of Directors in February for approval.

#### **HSAG PMV Review**

**Summary:** Kim Zimmerman reviewed the HSAG Performance Measure Validation on-site review summary with the group. She noted the next HSAG audit will be in March.

**Compliance Plan:** Kim Zimmerman reviewed the updates to the Compliance Plan. The 2010 Compliance Plan will go to the PIHP Board of Directors in February for approval.

**Recognition Dinner:** Kim McKenzie announced the recognition dinner date will need to be changed from May 20 due to scheduling conflicts. Discussion ensued. It was determined, by consensus, to hold the dinner on May 27. Kim Zimmerman announced Michael Brashears, CEO of Ottawa CMH, and former Adult Mental Health Services Director at CEI CMH, may be available to speak at the dinner on the ethics of service provision with budget constraints. She will contact Michael regarding his availability on May 27. It was suggested the theme of the dinner focus on the Council – who it is, what it does – rather than personal success stories and staff awards. It was **MOVED** by Nick, and **SUPPORTED** by Kim McKenzie, to suspend the presentation of a Staff Award at the recognition. The motion was **APPROVED** unanimously. It was requested nominees for the Andy Carlson Award be submitted by the March meeting.

#### **Meeting Reporting &**

**Structure:** Kim Zimmerman presented her suggestions for Advisory Council meeting presentations, and requested feedback regarding additional presentation suggestions. Kim also requested a rotation of each CMH at the monthly Council meetings to report on local activities. Julie volunteered, on behalf of CEI, to report in February, and Nick volunteered, on behalf of Gratiot, to report in March.

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**Adjournment:** The meeting adjourned at 2:00 PM. The next scheduled meeting of the Affiliation Consumer Stakeholder Advisory Council will be Thursday, February 4, 2010 at 812 E. Jolly Rd., Lansing, Michigan in Conference Room G11-C.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary