

Community Mental Health Affiliation of Mid-Michigan  
Consumer and Stakeholder Advisory Council

**Meeting Minutes of April 1, 2010**

Community Mental Health Authority of Clinton-Eaton-Ingham Counties  
812 E. Jolly Rd., Conference Rooms G-11 A & B  
Lansing, Michigan

**Present:**                    Committee Members: Julie Barron, CSR (CEI); Rebecca Gardner (CEI via phone); Deborah Krieger (Manistee-Benzie via videoconference); Charlotte Lamb (Gratiot); Nick Lawson (Gratiot); Janet Maki, CSR (CEI); Eric Lilly (Manistee-Benzie via videoconference); Michael Mackin (Manistee-Benzie via videoconference); Kim McKenzie, CSR (Manistee-Benzie); Valerie Newman (CEI); Lavonda Smith (Newaygo via videoconference); Bea Stevens (Newaygo via videoconference); Pixie Stevens (Newaygo via videoconference); Rebecca West, CSR (Ionia via videoconference); Nicole Wright (CEI)

Other: Toby Bayless (Affiliation); Kim Zimmerman (Affiliation)

**Call to Order:**            Nick Lawson, Chairperson, called the meeting to order at 11:05 AM.

**Agenda Review:**        The following items were requested to be added to the agenda:

- MDCH Site Audit – Kim Zimmerman
- People First Movement – Nicole Wright

It was MOVED by Nick, and SUPPORTED by Julie Barron to approved the revised agenda. The motion was APPROVED.

**Approval of**

**Minutes:**                    Nicole read aloud the minutes of the March 4 meeting. The minutes were approved as submitted by consensus.

**Consumer Advisory Council**

**Orientation Process:** Julie completed updates to the Consumer Handbook, which has been posted on the Affiliation web site. Discussion ensued regarding the

addition of pictures from the upcoming Recognition Dinner, and notation of Julie and Nick presenting to the PIHP Board of Directors. Kim Zimmerman requested Julie bring hard copies of the Consumer Handbook to the May Advisory Council meeting for review. Kim also noted the Handbook should be used during the orientation process of new Council members.

### **CMHAMM Structure/**

**Operation:** Toby Bayless reviewed the structure and operation of the Community Mental Health Affiliation of Mid-Michigan, answering questions from the group.

**Resignation:** Valerie Newman announced she has been hired by the USO and the American Legion to go on a fundraising tour for one year, returning May 2011. She has requested to be considered for membership on the Council following her return.

**Recognition Dinner:** Rules regarding receipt of the Andy Carlson award were discussed. It was determined an individual is eligible to win this award multiple times, but not in consecutive years. Voting was held; results will be announced at the Recognition Dinner. A calculation resulted in 55 invitations to be printed. The appropriate number of invitations will be sent to each CSR for addition of a map and distribution to guests.

### **Affiliation Policy/**

**Procedure Review:** Due to time constraints, this item was tabled to the May meeting.

**Consumer Bulletin:** Discussion was held regarding content of the Affiliation Consumer Bulletin that would be of interest to consumers Affiliation-wide. It was decided each affiliate will bring a contribution to the bulletin for review during the May meeting.

**Manistee-Benzie**

**CMH Presentation:** Due to time constraints, this item was tabled to the next meeting. Manistee-Benzie and Ionia CMH will present at the May meeting.

**Other Business:** Kim Zimmerman distributed copies of the current Council Member Seniority List.

Kim Zimmerman announced MDCH staff will interview the Advisory Council on May 6, 11:00 AM to 12 Noon; paid staff will not be in attendance during this interview. Nick requested Judi Cates, CEI Director of Substance Abuse Services return to review services provided by the substance abuse treatment program.

Kim Zimmerman announced the HSAG follow-up review found the CMHAMM to be 100% compliant.

**Adjournment:** The meeting adjourned at 2:00PM. The next meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, May 6, 11:00 AM to 2:00 PM at 812 E. Jolly Rd., Lansing, Michigan.

Respectfully submitted,

Debra Heinze  
Affiliation Secretary