

Community Mental Health Affiliation of Mid-Michigan
Consumer and Stakeholder Advisory Council

Meeting Minutes of June 3, 2010

Community Mental Health Authority of Clinton-Eaton-Ingham Counties
812 E. Jolly Rd., Conference Rooms G-11 A & B
Lansing, Michigan

Present: Committee Members: Satoko Asada, CSR (CEI); Heather Bell, CSR (Gratiot); Charlotte Lamb (Gratiot); Nick Lawson (Gratiot); Lavonda Smith (Newaygo via videoconference); Pixie Stevens (Newaygo via videoconference); Rebecca West (Ionia via videoconference); Nicole Wright (CEI)

Other: Toby Bayless (Affiliation); Kim Zimmerman (Affiliation)

Call to Order: Nick Lawson, Chairperson, called the meeting to order at 11:15 AM.

Agenda Review: The following item was requested as an addition to the agenda:

- Recognition Dinner Debriefing – Kim Zimmerman

Approval of Minutes:

Charlotte Lamb read aloud the minutes of the May 6 meeting. Pixie Stevens MOVED the minutes be approved as submitted. The motion was APPROVED by consensus.

MDCH Site Review Update:

Kim Zimmerman announced she is awaiting the final results of the full site review of CMHAMM by the Michigan Department of Community Health (MDCH) May 3 through May 21. Based on the exit conference comments, Kim stated the Consumer Involvement section scored 100%, with high praise for the Advisory Council. She reviewed some of the comments Council members made to the MDCH reviewers. The drop-in centers and Peer Support Specialists also received positive acknowledgment. Kim stated a Quality Improvement work group has been formed between MDCH and the PIHP's to eliminate redundancy between reviews; the focus will be on outcomes versus technicalities. Kim will bring more information about this work group to future Council meetings.

Consumer Bulletin:

This item was tabled to the next meeting due to the absence of Bea Stevens. It was noted the bulletin distribution would now be

delayed, as it will miss the opportunity to present to the Quality Improvement work group for approval. It was suggested a "summer edition" be issued in September.

Manistee-Benzie CMH

Presentation: This item was tabled to the next meeting due to the absence of Kim McKenzie.

Newaygo CMH

Presentation: Lavonda Smith reported on updates to the Newaygo CMH building. A CARF presentation is scheduled on June 25. It is expected a family health care ongoing arrangement will be executed in the future. A Department of Human Services worker will begin working on site at CMH. Bea Stevens was honored as the recipient of the Andy Carlson Award during the annual Advisory Council Recognition Dinner.

Affiliation Policy/Procedure

Review: Kim Zimmerman reviewed the Purpose section and all changes made to the following policy and procedures:

- 1.6 Authorization of Affiliation Requirements
- 2.3 Level of Care Assessment
- 2.0 Clinical Policy
- 2.6 Co-Occurring Disorder
- 4.4 Level of Care Review
- 4.5 Clinical Record Review

Seniority List: Kim Zimmerman distributed copies of the Council Member Seniority List.

Local Updates: Heather Bell announced she would bring a guest who may be interested in Council membership to the next meeting.

Future CMH

Presentations: This item was tabled to the next meeting.

Recognition Dinner

Debriefing: Nick, Becki, Charlotte and Heather were acknowledged for their hard work on the Recognition Dinner. Nick proposed a co-coordinator and a coordinator be appointed to work on future

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dinners. Heather volunteered to put together a reference binder for future coordinators. It was stated dinner planning should begin earlier, and the roles of members should be decided during the August meeting. Charlotte volunteered to send a thank you note to the church. All agreed increased consumer attendance should be encouraged. Nick suggested always inviting past Council members to attend. Becki will burn CD's of the dinner pictures and send them to the Customer Service Representatives.

Adjournment: The meeting adjourned at 2:00 PM. It was noted there would be no July meeting. The next meeting of the Affiliation Consumer and Stakeholder Advisory Council will be Thursday, August 5, 11:00 AM to 2:00 PM at 812 E. Jolly Rd., Lansing, Michigan.

Respectfully submitted,

Debra Heinze
Affiliation Secretary

PURPOSE STATEMENT

- To assure that consumers shape the policies & practices of the Affiliation of Mid-Michigan & the State
- To determine the needs of consumers & to communicate those needs to appropriate parties. To improve the work of the Affiliation, so that it meets the needs of consumers, families, & other stakeholders
- To review & to make recommendations about the Affiliation's programs
- To make suggestions to the Director of Affiliation Operations
- To be advocates of system-wide change for consumers' rights & consumers' welfare
- To work as a team in a safe, friendly & respectful environment