

CMHAMM Finance Workgroup Meeting
11/15/06
9:30 a.m. CEI Conference Room

Present: Dan Beckmann (Ionia), Heather Betts (Gratiot), Nathan Derusha (CEI), Ruth Meikle (Manistee/Benzie), Carol Mills (Newaygo), Pam Torres (CEI)
Guest: Dave Short (Financial Consultant) 1:00 pm

1. Compliance Audit

Reviewed CEIs audit bid document, another affiliation's bid documents and the DCH audit compliance requirements. Created the document for the CMHAMM Compliance Audit bid. Pam will present the bid document to PIHP Leadership Committee, the CEI Finance Committee and the CMHAMM Steering Committee for approval.

The Selection Committee consists of the Finance Workgroup and a CEI Board Member. The bid proposal will be sent out by December 15th and must be returned by January 12th. The Selection Committee will review bids on the 17th and will schedule one hour interviews on January 19th and will make the final selection.

2. Affiliation Tasks

Discussed task forms will have to be put off for a while. The Finance Workgroup will have to focus on the Compliance Audit and Administrative Cost Allocation at this time. Heather will email Debbie about changing our due dates.

3. Hub Fees

Karol is emailing Toby some video conferencing issues for the Finance Workgroup. Discussed allocation of employees and the tasks they perform. We would have to request the detail from Toby.

Dave Short Meeting

1. Administrative Cost Allocation

2. Medicare Payments for dual eligible (Care/Caid)

Heather is emailing Liz regarding the wording in the Medicaid Verification Audit Process regarding fees for dual eligible.

Upcoming Finance Workgroup Meetings:

January 17, 2007 Workgroup Meeting 9:30 – 5:00 pm

January 18, 2007 CFI and Dinner

January 19, 2007 Selection Committee Auditor Interviews and Selection