

CFO Meeting 3/21/07

Pam Torres, Carol Mills, Heather Betts, Dan Beckmann, Nathan Derusha, Donna ,
Jeff Labun, Carolyn Hilley.

1. Affiliation Retreat Charge (consider standardization and/or consolidation)

Payroll – Ionia and Newaygo contracts out payroll. CEI will be implementing electronic timesheet 6/1/07. There would be additional software and staff cost. Pam will put together a cost proposal for affiliates to review.

G/L Software – Each Board uses different software. There doesn't seem to be any advantage to consolidating.

Billing – Children's Waiver billing are not significant (2-4 per spoke). Injections are more of an issue. CEI will investigate cost and capacity. Pam will put together a cost proposal for affiliates to review.

Purchasing – Pam will have John contact Office Max for the affiliates. Carol and Dan met with Enterprise about car fleets. Enterprise will be presenting to the Board Association.

2. Medicaid IDs. We should include all Medicaid ID numbers for all consumers if possible even if they don't currently have Medicaid. IS also wants us to have an automated verification tool. CEI is currently working on a program for Ionia and Gratiot.

3. Jeff and Nathan will be going to each Board and look at Best Practice in:

- a. Determining Medicaid Eligibility (Medicaid split, spend downs, etc.)
- b. FSR
- c. MUNC
- d. Section 460

4. Discussed reviewing 1st Quarter FSRs for the next Steering Committee. Nathan will send out an email to affiliates of the reports required and deadlines to send reports to CEI.

5. Reviewed workgroup charges (Hab Support Waiver and procedure costs). Nathan distributed a procedure code comparison. We need to gather info on 4 codes (90806, 96101, H2011, H2023). We want to add 90853. Criteria is listed under item 10. We also want to add:

- a. Number of units per case

- b. Cost per case
 - c. Cost per unit
 - d. Number of units and cases
6. Nathan distributed 460 admin rates. The affiliation average is 13.61%. Pam and Nathan will be presenting at the association tomorrow.