

CMHAMM
Work Group Meeting Minutes

WORK GROUP NAME: Provider Network LOCATION: <u>CEI</u> DATE: <u>4/11/08</u>	PRESENT: (please ***note-taker) Andrew**, Roger, Sally, Chip and Cindy via video conferencing equipment	cc: Work Group Members (list members' names) Cindy Ingersoll Andrew Hewat Roger Caris Sally Culey Chip Johnston
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New, Follow-up, Ongoing	Topics Discussed	Discussion/Decisions	Action/Responsible Party	Due Date	Status (complete, barrier to completion)
New	Preparation for DCH Site visit in June	<p>The site visit protocols were reviewed and the listing of policies and materials to be available on-site during the site visit were discussed. Each CMHSP will assure that the materials needed during the visit will be provided. Materials are to be turned in to Andrew or directly to Kim Z. as soon as possible.</p> <p>Each CMHSP is to send updates to the provider database if they have not yet done so.</p>	<p>Each member to provide Andrew and/or Kim Z. with the materials requested (eg. Q&Cs, QHP agreements).</p> <p>Submit updates to sageb@mbcmh.org</p>	<p>Prior to May 23, 2008</p> <p>Prior to May 23, 2008</p>	
Ongoing	Provider Monitoring	<p>Discussion was held on current monitoring processes at each CMHSP, particularly who is responsible for the site visits to complete the Quality & Competency Reviews. Discussed consumer involvement in monitoring.</p>	N/A	N/A	

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<p>Follow Up</p>	<p>Adequacy of Network</p>	<p>The Network Sufficiency Assessment which had been submitted to HSAG was reviewed and discussed. The individual data elements were reviewed and sources for obtaining this data were explored. It was agreed that the best source for Medicaid data is the Annual Submission to the State. To address the question on availability of transportation, a form will be used to capture transportation resource information for each CMHSP. All CMHSPs will be collecting their own information, then the data will be aggregated into one PIHP Report.</p> <p>Next meeting----May 23rd</p>	<p>Andrew will develop a Transportation Inventory Form and furnish to each CMHSP for their completion.</p> <p>CMHSPs to obtain last 4 Annual Submissions to the State (since 2004), review them and be prepared to identify elements that can be used to determine adequacy/sufficiency of networks at the next meeting.</p>	<p>April 25, 2008</p>	
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