

<p>Page 1 of 1</p> <p><b>Chair: MBCMH (Chip)</b> Note taker: Cindy Ingersoll</p>	<p style="text-align: center;"><b>CMHAMM</b> <b>Work Group Meeting Agenda</b></p> <p style="text-align: center;"><b>Work Group: Quality Improvement</b></p> <p style="text-align: center;"><b>Date: 05/09/08</b> <b>Location: CEI; Video Conference</b> <b>Time: 12:30 to 2:30</b></p>	<p><b>cc: Team members</b> <input checked="" type="checkbox"/> = present</p> <ul style="list-style-type: none"> <li>x Liz Holcomb, CEI</li> <li>x Paul Duff, CEI</li> <li>    Pamela Stants, CEI</li> <li>X Stephanie Zin, CEI</li> <li>X Lynn Charping, Gratiot</li> <li>X Sally Culey, Ionia</li> <li>X Chip Johnston, Manistee-Benzie</li> <li>X George Ott, Manistee-Benzie</li> <li>X Cindy Ingersoll, Newaygo</li> <li>X Susan Kilgore, Newaygo</li> <li>X Kim Zimmerman, PIHP</li> </ul>
Topics Discussed	Agenda Discussion/Decisions	Action/Responsible Party; Due Date; Status (complete or barriers)
1. Review & approve Jan. 2008 minutes		Chip- Approved
2. Review & approve today's agenda		Agenda was developed in this meeting.
<p>3. QISMC Projects -</p> <p><input type="checkbox"/> new <input type="checkbox"/> follow-up <input checked="" type="checkbox"/> ongoing</p>	<ul style="list-style-type: none"> <li>• Review of Current Coordination of Care Efforts</li> </ul>	<p>Liz has sent out the flyers to affiliates for dissemination. CME's are still pending. Progress is being made toward CE for other disciplines. CEI will be doing a phone call to doctor's offices to encourage attendance. Affiliates may do the saem. Reservations must be in by May 20<sup>th</sup> to Liz including credentials,. Three drug companies will be setting up in CEI during the presentations. June meeting we should discuss fall presentations.</p>
4. HSAG	Review of findings	<p>Liz is going to contest some of the findings related to appeals and advance directives. HSAG states they want the policy to clearly state Federal and State laws, pOcedure needs more detail and the brocure is not adequate.</p> <p>Lily has asked the affiliation to participate in the expansion/next step in Solutions for Wellness. M-B is not able to participate at the time. Other boards are willing.</p>
5. BMC	Use of aggregate data	How are boards using aggregate data accumulated by BMC. Everyone to collect info and discuss next meeting.
<p>6. Record Review</p> <p><input type="checkbox"/> new <input type="checkbox"/> follow-up <input checked="" type="checkbox"/> ongoing</p>	<ul style="list-style-type: none"> <li>• Review of Annual Record Review Data/Report- Electronic submission update</li> <li>• Affiliate Plans for PIHP Submission (one clinician per year). Agreed to by all.</li> </ul>	<p>At the upcoming conference Paul and Stephanie will part of a panel discussion on record review. They will be sharing our tool and process, Paul would like feedback on utilization, effectiveness and benefit to this process.</p> <p>CEI is looking at the tool for updates and all are asked to contribute. Reorganization? New areas? Co-occurring?</p>
7.		

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<p>8.</p>		
<p>9. <b>Local QI Issues for group discussion</b> <input type="checkbox"/> new <input type="checkbox"/> follow-up <input checked="" type="checkbox"/> ongoing</p>		<p>Chip is passing the baton to George Ott. The chair will go to CEI.</p>
<p><b>Next Meeting Dates/Times for June</b></p>		<p>.Kim to send out date.</p>