

CMHAMM

Work Group Meeting Minutes

<p>WORK GROUP NAME: Utilization Management</p> <hr/> <p>LOCATION OF MEETING: CMHA-CEI</p> <hr/> <p>DATE: April 29, 2010</p> <hr/>	<p>PRESENT AT MEETING: (please identify the note-taker*)</p> <p>Kathleen Crosby, Gratiot CMH (via videoconference)</p> <p>Julie Dowling, Ionia CMH (via videoconference)</p> <p>Paul Duff, CMHA-CEI (chairperson)</p> <p>Jeff Labun, CMHA-CEI</p> <p>George Ott, Manistee-Benzie CMH (via videoconference)</p> <p>Brenda Reeves, Gratiot CMH (via videoconference)</p> <p>Amy Taylor, Manistee-Benzie CMH (via videoconference)</p>	<p>cc: Work Group Members (list names of members and CMHSP they represent)</p> <p>Kathleen Crosby, Gratiot CMH</p> <p>Julie Dowling, Ionia CMH</p> <p>Paul Duff, CMHA-CEI</p> <p>Cindy Ingersoll, Newaygo CMH</p> <p>George Ott, Manistee-Benzie CMH</p> <p>Amy Taylor, Manistee-Benzie CMH</p>
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Topics Discussed (identify the workgroup charge being discussed)	Discussion/Decisions (Provide details on member discussion and any decisions/recommendations being made)	Action To Be Taken/Responsible Party To Complete Action:	Due Date of Action:	Status (identify if charge is completed, in progress or if there are barriers to completing)
Agenda Review & Approval of Minutes	The agenda was accepted as submitted. The minutes of the March 12, 2010 meeting were approved by consensus.			Complete
Update from IPLT on MUNC Analysis	Julie explained the CEO's have requested information about services presently provided by the CMHSP's that could be provided by community resources. It was felt the IPLT could	Julie & Paul will formulate questions to be posed to the IPLT.	Discussion will continue during the July IPLT meeting.	Ongoing

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Benefit Range Analysis Guideline	<p>provide feedback on occupational therapy, speech and language, physical therapy, and dietary services.</p> <p>Kathy reviewed the draft guideline. Jeff looked at the top five high volume codes to create a new table.</p>	<p>The new table will be incorporated into the guideline. Kathy will make revisions to the document and send it to Kim. Kim will discuss with Toby posting of the guidelines.</p>		Ongoing
2009 MUNC Analysis	<p>Jeff reviewed the MUNC Benefit Range Analysis data. He explained the “High Volume” new chart is based on units per 1,000 residents per the 2000 census. It was suggested to examine codes to be used in this category as the next new project. Paul requested completion of the present task before initiating a new review/analysis. Julie expressed concern regarding “getting stuck” instead of moving forward.</p>	<p>Each affiliate site will provide usage explanations during the next meeting. Examination of which “High Risk” codes should be analyzed will also occur during the next meeting.</p>	July IPLT meeting	Ongoing

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2 nd Quarter 2010 Inpatient Data	Paul reviewed the 2 nd quarter inpatient data, noting he had not received information from Ionia CMH.	Julie will submit Ionia's inpatient data to Paul for update. Paul will send out the data collection instructions prior to the next quarter.		Pending
Update on Charge Item	Discussion was held regarding identifying the volume of consumers served in each population, per affiliate.	Discussion will be held during the next meeting regarding how to examine the penetration rate data.		Pending
Next Meeting		The next meeting will be held at CMHA-CEI July 9, 9:00 AM to 11:00 AM.		The meeting adjourned at 10:40 AM.

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