

Present (please check) Please circle note-taker				CMHAMM Work Group Meeting Minutes DATE: ___3/16/07_____ LOCATION: ___Ionia CMH_____ Affiliation UMC WORK GROUP NAME: _____	cc: Team members (list members' names) Page # _____ of _____				
x	Chip Johnson Manistee	X	Julie Dowling Ionia						
X	Benzie Cindy Ingersoll Newaygo	X	Kathy Crosby Gratiot						
x	Paul Duff CEI								
Guests: <table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">x</td> <td>Tobey Bayless DOA</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>						x	Tobey Bayless DOA		
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Topics Discussed	Discussion/Decisions	Action/Responsible Party
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Inpatient Data Reports	Discussion on need. The reports have been helpful to modify some system issues, etc.. However, the committee has decided that since these reports are not part of a charge and at this time, modifications to systems have been addressed that we will discontinue the reporting format at this time	Paul will send out an email.
Review of Charge related to Affiliation Encounter Reporting	Clarification; Using FY 2006 data Populations: MIA, MIC, DDA, DDC	Toby will talk with finance staff to see who will assist with compiling information for Item #7.3
Charge to finance committee	Toby intends to give to finance committee a new charge related to identifying high variances in costs of services amongst affiliates and against State Averages.	Toby will be coordinating with finance
Report to Steering Committee	MUNC Analysis Completion of Retroactive Inpatient	Chip or he will appoint a designee to present

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Review MUNC Analysis		<p>Will be presented to Steering Committee in April 2007;</p> <p>Need for each affiliate to look at the information for those that fall outside of the standard deviation for both FY2006 and FY 2007 data. Are they accurate? If so, why is it an outlier?</p> <p>Can we utilize this information to establish benefit range?</p> <p>Julie will send out MUNC 2005 with highs and lows highlighted.</p>		<p>Chip/designee to present;</p> <p>Each UMC representative needs to complete and bring to the next meeting. (Chip, Kathy, Cindy, Paul, Julie)</p>	
GNATT Chart		We are on track. No changes at this time		N/A	
NEXT MEETING		GRATIOT CMH 1pm-3pm April 20, 2007		ALL	