

Present (please check) Please circle note-taker		<input checked="" type="checkbox"/> Paul <input checked="" type="checkbox"/> George <input checked="" type="checkbox"/> Julie <input checked="" type="checkbox"/> Cindy <input checked="" type="checkbox"/> Kathy <input type="checkbox"/>		CMHAMM Work Group Meeting Minutes DATE: ____August 1, 2008____ LOCATION: ____Ionia CMH____ WORK GROUP NAME: ____Affiliation UMC ____		cc: Team members (list members' names) Page # _____ of _____	
Guests: <input checked="" type="checkbox"/> Kim <input type="checkbox"/> <input type="checkbox"/>							
Topics Discussed		Discussion/Decisions				Action/Responsible Party	
Encounter Workgroup		Role of the Encounter Workgroup was to identify any codes that could be eliminated. Finance group was going to pass on a resource similar to the DCH provider qualification					
MUNC Analysis		Review of MUNC data for 2007 in comparison to 2006 data. For 2007 data, if your agency is high or low (blue or yellow) bring an explanation to the next meeting. For 2007 services that are provided by at least one, but less than 50%.....please look at those and report explanation at the next meeting. Findings from our MUNC Analysis will be sent to IPLT group. Thanks to Kathy for doing the 2007 MUNC analysis.					
Practice Guidelines Update		Changes Needed: <ul style="list-style-type: none"> • ACT (effective 7/1/08) • SED Technical Advisory • Intensive Crisis Stabilization • Crisis Residential Services 					

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		<ul style="list-style-type: none"> • Crisis Observation Care <p>Plus any others since the last Practice Guidelines (August 2006)</p> <p>A clear process needs to be developed. For the next workgroup we will have identified any of the changes necessary.</p> <p>Assignments:</p> <p>SED~~Paul, Julie DD~~Kathy, George SMI~~Cindy, Kim</p> <p>Need to figure out the remainder of the process</p> <p>Grid shows what should be done at each meeting. Cindy volunteered to pull this together! Thanks Cindy</p>					
HSW process		<p>Top 21 priorities have been completed. Presented to CEO and CEO/CFO groups yesterday. Priorities stand as completed.</p> <p>Standing agenda on UMC quarterly (every other meeting). Next HSW review</p> <p>Training by Deb Ziegler on August 12 related to Active Treatment Goals. HSW group members are encouraged to attend!!!!</p> <p>HSW Conference agenda should be reviewed by HSW committee members....should be good stuff.</p>					
Workgroup Charge		<p>Toby is in process of working on the charge. Currently our only charge is the MUNC analysis.</p>					

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Chair for next year		Cindy has volunteered!!!!!! THANK YOU CINDY!!!!!!					
NEXT MEETING		September 19 @ 9a-11a					